

CACHE COUNTY COUNCIL

DAVID L. ERICKSON, *CHAIR*

BARBARA Y. TIDWELL, *VICE CHAIR*

KATHRYN A BEUS

SANDI GOODLANDER

NOLAN P. GUNNELL

MARK R. HURD

KARL B. WARD



199 NORTH MAIN STREET
LOGAN, UT 84321

435-755-1840
www.cachecounty.org

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, **TUESDAY, JUNE 27, 2023**

Council meetings are live streamed on the Cache County YouTube channel at:

<https://www.youtube.com/channel/UCa4xvEI8bnIEz3B9zw2teaA>

AGENDA

COUNCIL MEETING

5:00 p.m.

1. **CALL TO ORDER**
2. **OPENING** – Councilmember Sandi Goodlander
3. **REVIEW AND APPROVAL OF AGENDA**
4. **REVIEW AND APPROVAL OF MINUTES** (May 30, 2023; June 13, 2023)
5. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Financial Reports:** May 2023 Finance Report
 - c. **Other Items:**
6. **ITEMS OF SPECIAL INTEREST**
 - a. Reviewing Sworn Statements for Conflict of Interest submitted by County Employees
 1. Julie Holist Terrill
7. **DEPARTMENT OR COMMITTEE REPORTS**

5:30 p.m.

(Estimated)

8. **PUBLIC HEARINGS**
 - a. **Set Public Hearing for July 11, 2023 – Ordinance 2023-22 – 8479 Rezone**
A request to rezone 8.37 acres located at 8479 N Hwy 91, between Richmond and Smithfield, from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.
 - b. **Public Hearing – Resolution 2023-06 – Opening the 2023 Budget**
 - c. **Public Hearing – Resolution 2023-07 – Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way**
9. **PENDING ACTION**
10. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**
 - a. **Ordinance 2023-23** **An Ordinance Amending 15.08 Updating Fire Code Regulations**
 - b. **Resolution 2023-06** **Opening the 2023 Budget**
 - c. **Resolution 2023-07** **Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way**

11. **OTHER BUSINESS**

- a. Discussion of Vehicle Fleet Audit
- b. **Lewiston Independence Day Parade** *July 4, 2023 at 9:15 a.m.*
Dave, Mark, Sandi
- c. **Hyrum Independence Day Parade** *July 4, 2023 at 10:00 am*
Kathryn, Barb, Karl
- d. **North Logan Pioneer Day Parade** *July 24, 2023 at 10:00 am*
- e. **Logan Pioneer Day Parade** *July 24, 2023 at 12:00 pm*
- f. **USACCC Fall Conference** *Sept. 7-8, 2023 at Ruby's Inn*

12. **COUNCIL MEMBER REPORTS**

13. **ADJOURN**



David L. Erickson, Chair

CACHE COUNTY COUNCIL

June 13, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Councilmember Barbara Tidwell, Councilmember Sandi Goodlander, Councilmember Mark Hurd, Councilmember Nolan Gunnell, Councilmember Kathryn Beus

MEMEBERS EXCUSED: Councilmember Karl Ward

STAFF PRESENT: County Executive David Zook, Interim Clerk/Auditor Bryson Behm Bartt Nelson, Scott Bodily, Alma Burgess, Nathan Argyle, Micah Safsten, Amy Adams

OTHER ATTENDANCE: Lamont Poulsen, Scott Wilkinson, Morgan Dallins, Taci Merrill, Melissa Merrill, Lena Mills, Abby Spencer, Grace Christensen, Kendyl Reeder, Devyn Spencer, Shirley Reeder, G. Ray Miller, Wallace Odd

Council Meeting

1. Call to Order 5:00p.m. – Council Chair David Erickson

2. Opening Remarks and Pledge of Allegiance – Councilmember Mark Hurd [0:18](#)

3. Review and Approval of Agenda APPROVED [2:38](#)

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda; seconded by Councilmember Barbara Tidwell
Motion passes.

Aye: 5 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd

Nay: 0

Absent: 2 Karl Ward, Kathryn Beus

4. Review and Approval of Minutes APPROVED [2:53](#)

Action: Motion made by Councilmember Barbara Tidwell to approve the minutes; seconded by Councilmember Nolan Gunnell
Motion passes.

Aye: 5 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd

Nay: 0

Absent: 2 Karl Ward, Kathryn Beus

5. Report of the County Executive [3:11](#)

County Executive David Zook reported to the County Council.

6. Items of Special Interest [6:14](#)

a. Introduction of the 2023 Cache County Rodeo Royalty [6:19](#)

b. Appointments to the Hyde Park Cemetery Board – Councilmember Mark Hurd [23:09](#)

Action: Motion made by Councilmember Mark Hurd to approve the appointments of Porsha Anderson, Marin Hearn, and Jaleen Kirby to the Hyde Park Cemetery Board; seconded by Councilmember Kathryn Beus

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

7. Department or Committee Reports

8. Tax Sale Report

9. Public Hearings [24:35](#)

a. **Set Public Hearing for June 27, 2023 – Resolution 2023-06 – Opening the 2023 Budget**

Action: Refer to action for *item 9b* below.

b. Set Public Hearing for June 27, 2023 – Resolution 2023-07 – Multi-Jurisdictional Access to 1400 West and Acceptance of a New Right-of-Way

Action: Motion made by Councilmember Sandi Goodlander to set the public hearings for Resolution 2023-06 and Resolution 2023-07 for June 27, 2023; seconded by Councilmember Barbara Tidwell [24:44](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

10. Pending Action [25:21](#)

a. Ordinance 2023-20 [25:23](#)

An ordinance amending 3.32.020 modifying the composition of the Audit Committee

Discussion: Micah Safsten spoke to the ordinance [25:32](#). Councilmember questions and discussion followed [26:38](#).

Action: Motion made by Councilmember Sandi Goodlander to approve the ordinance; seconded by Councilmember Kathryn Beus [27:29](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

b. Ordinance 2023-21 [28:03](#)

An ordinance Amending 8.20 Updating Solid Waste Regulations

Discussion: Taylor Sorenson spoke to the ordinance [28:11](#). Councilmember questions and discussion followed [30:28](#).

Action: Motion made by Councilmember Barbara Tidwell to approve the ordinance as amended and presented; seconded by Councilmember Nolan Gunnell [32:26](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

11. Initial Proposals for Consideration of Action [33:17](#)

a. Ordinance 2023-19 [33:22](#)

An Ordinance Amending 3.32.050 updating the Requirements for the County Auditor's Monthly Examination of County Finances

Discussion: Micah Safsten spoke to the ordinance [33:30](#). Councilmember questions and discussion followed [35:26](#).

Action: Motion made by Councilmember Nolan Gunnell to waive the rules and to approve the ordinance; seconded by Councilmember Barbara Tidwell [37:05](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

12. Other Business [37:45](#)

a. Discussion and review of ARPA applications [37:49](#)

Discussion: Alma Burgess presented ARPA applications [38:08](#). Councilmember questions and discussion followed [39:27](#). County Executive David Zook spoke [44:29](#). Council questions and discussion [48:33](#). Sandi Goodlander spoke [53:54](#). Council discussion [57:31](#). Phil Ridlinger spoke [1:01:44](#). Wallace Odd spoke [1:04:06](#). Councilmember Barbara Tidwell spoke [1:07:20](#).

Action: Motion made by Councilmember Barbara Tidwell to approve the ARPA funding applications as listed; seconded by Councilmember Nolan Gunnell [50:31](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

Action: Motion made by Councilmember Nolan Gunnell to approve the ARPA funding application for the Veterans Resource Center; seconded by Councilmember Sandi Goodlander [1:06:44](#)

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

b. Nibley Heritage Days Parade

June 17, 2023 at 10:00 a.m.

c. Lewiston Independence Day Parade

July 4, 2023 at 9:15 a.m.

d. Hyrum Independence Day Parade

July 4, 2023 at 10:00 a.m.

13. Councilmember Reports [1:11:27](#)

David Erickson – Spoke about County road damage.

Sandi Goodlander – Reported on Balance of State meeting.

Karl Ward – Excused.

Barbara Tidwell – Expressed gratitude to the Cache County Fair and Rodeo and the Veterans Resource Center.

Kathryn Beus – Spoke about the Children’s Justice Center and the Open Space Committee meeting.

Nolan Gunnell – Commented on upcoming actions taking place in the Planning and Zoning committee.

Mark Hurd – Spoke to a meeting regarding the inland port.

14. Executive Session – Utah Code 52-4-205(1)(d) [1:20:33](#)

Discussion of the purchase, exchange, or lease of a real property

Action: Motion made by Councilmember Barbara Tidwell to move into Executive Session; seconded by Councilmember Nolan Gunnell

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Karl Ward

Action: Motion made by Councilmember Nolan Gunnell to move out of Executive Session; seconded by Councilmember Barbara Tidwell

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

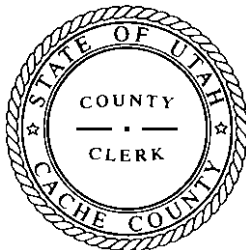
Nay: 0

Absent: 1 Karl Ward

Adjourn: approximately 6:30 PM

ATTEST: Jess W. Bradfield
County Clerk/Auditor

APPROVAL: David Erickson
Chair



CACHE COUNTY COUNCIL

May 30, 2023 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair David Erickson, Councilmember Karl Ward, Councilmember Sandi Goodlander, Councilmember Mark Hurd, Councilmember Nolan Gunnell, Councilmember Kathryn Beus

MEMEBERS EXCUSED: Councilmember Barbara Tidwell (Arrived at 5:05pm)

STAFF PRESENT: County Attorney Dane Murray, Dirk Anderson, Bryson Behm, Terryl Warner, Amy Adams, Taylor Sorensen, Bart Nelson

OTHER ATTENDANCE:

Special Council Meeting

1. Call to Order 5:00p.m. – Council Chair David Erickson

2. Approval of Agenda APPROVED

Action: Motion made by Councilmember Kathryn Beus to amend the agenda to add an opening remark and pledge; seconded by Councilmember Sandi Goodlander

Motion passes.

Aye: 6 David Erickson, Karl Ward, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Barbara Tidwell

Action: Motion made by Councilmember Nolan Gunnell to approve the agenda as amended; seconded by Councilmember Mark Hurd

Motion passes.

Aye: 6 David Erickson, Karl Ward, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent: 1 Barbara Tidwell

3. Opening Remarks and Pledge of Allegiance – Councilmember Nolan Gunnell

4. Executive Session – Utah Code 52-4-205(1)(a) – Discussion of the character, professional competence, or physical or mental health of an individual.

Action: Motion made by Councilmember Kathryn Beus to move into Executive Session; seconded by Councilmember Nolan Gunnell

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Karl Ward, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

Nay: 0

Absent:

Action: Motion made by Councilmember Sandi Goodlander to move out of Executive Session; seconded by Councilmember Karl Ward

Motion passes.

Aye: 6 David Erickson, Barbara Tidwell, Karl Ward, Nolan Gunnell, Sandi Goodlander, Mark Hurd, Kathryn Beus

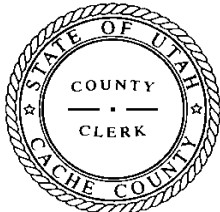
Nay: 0

Absent

5. Adjourn

ATTEST: Bryson Behm
Acting County Clerk/Auditor

APPROVAL: David Erickson
Chair



CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	1,115,211.27	2,785,198.41	28,297,000.00	25,511,801.59	9.8
LICENSES & PERMITS	8,500.00	22,340.00	130,000.00	107,660.00	17.2
INTERGOVERNMENTAL REVENUE	411,877.57	917,430.08	10,575,300.00	9,657,869.92	8.7
CHARGES FOR SERVICES	498,897.14	2,792,541.98	9,027,700.00	6,235,158.02	30.9
FINES & FORFEITURES	14,885.64	71,958.40	126,000.00	54,041.60	57.1
MISCELLANEOUS REVENUE	399,037.43	1,829,630.06	2,062,000.00	232,369.94	88.7
CONTRIBUTIONS & TRANSFERS	280.75	6,362.67	7,009,635.00	7,003,272.33	.1
	<u>2,448,689.80</u>	<u>8,425,461.60</u>	<u>57,227,635.00</u>	<u>48,802,173.40</u>	<u>14.7</u>
<u>EXPENDITURES</u>					
COUNCIL	54,437.54	159,510.94	467,100.00	307,589.06	34.2
PUBLIC DEFENDER	78,553.87	420,088.96	1,150,800.00	730,711.04	36.5
EXECUTIVE	30,776.00	162,803.01	531,200.00	368,396.99	30.7
FINANCE	56,738.05	384,040.85	972,400.00	588,359.15	39.5
HUMAN RESOURCES	30,368.19	198,753.30	553,700.00	354,946.70	35.9
GIS DEPT	9,650.52	56,531.38	137,700.00	81,168.62	41.1
INFORMATION TECHNOLOGY SYSTE	98,755.40	563,951.46	2,079,600.00	1,515,648.54	27.1
AUDITOR	2,967.52	11,902.87	35,500.00	23,597.13	33.5
CLERK	21,522.02	83,674.88	280,000.00	196,325.12	29.9
RECORDER	25,411.10	146,184.69	1,119,500.00	973,315.31	13.1
ATTORNEY	173,712.20	784,797.88	2,627,900.00	1,843,102.12	29.9
VICTIM ADVOCATE	102,574.57	552,354.72	2,253,500.00	1,701,145.28	24.5
NON-DEPARTMENTAL	42,166.73	47,813.77	48,300.00	486.23	99.0
BUILDING & GROUNDS	23,596.20	154,177.38	649,900.00	495,722.62	23.7
ELECTIONS	45,158.72	104,170.79	542,200.00	438,029.21	19.2
ECONOMIC DEVELOPMENT	161,477.00	171,502.32	333,900.00	162,397.68	51.4
SHERIFF: CRIMINAL	1,211,647.85	3,098,445.89	6,680,100.00	3,581,654.11	46.4
SHERIFF: SUPPORT SERVICES	93,159.33	1,292,258.07	3,789,100.00	2,496,841.93	34.1
SHERIFF: ADMINISTRATION	(10,405.81)	806,807.57	1,914,400.00	1,107,592.43	42.1
SHERIFF: SEARCH AND RESCUE	2,291.94	101,490.42	294,300.00	192,809.58	34.5
SHERIFF: EXPLORER	.00	.00	36,200.00	36,200.00	.0
SHERIFF: CORRECTIONS	286,006.12	3,740,917.48	10,678,900.00	6,937,982.52	35.0
SHERIFF: IT	874.42	24,036.40	47,300.00	23,263.60	50.8
SHERIFF: ANIMAL CONTROL	14,974.98	75,768.63	214,500.00	138,731.37	35.3
ANIMAL SHELTER	26,015.08	125,350.54	391,600.00	266,249.46	32.0
SHERIFF: EMERGENCY MANAGEMEN	12,693.24	60,593.46	184,500.00	123,906.54	32.8
AMBULANCE	131,949.23	741,571.80	1,980,800.00	1,239,228.20	37.4
FIRE	65,718.09	694,292.73	2,043,500.00	1,349,207.27	34.0
FAIRGROUNDS	169,179.38	591,709.27	2,143,900.00	1,552,190.73	27.6
LIBRARY	18,943.64	83,733.47	230,800.00	147,066.53	36.3
USU AG EXTENSION SERVICE	63,527.28	63,650.51	254,600.00	190,949.49	25.0
COUNTY FAIR	1,068.04	10,286.39	229,600.00	219,313.61	4.5
RODEO	.00	9,453.04	363,300.00	353,846.96	2.6
STATE FAIR	.00	.00	1,000.00	1,000.00	.0
CONTRIBUTIONS	64,600.00	3,210,497.88	4,308,735.00	1,098,237.12	74.5
TRANSFERS OUT	.00	.00	7,619,300.00	7,619,300.00	.0
MISCELLANEOUS	(3,193.27)	20,389.61	38,000.00	17,610.39	53.7

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
COUNTY PANDEMIC RELIEF	.00	(1,264.98)	.00	1,264.98	.0
	3,106,915.17	18,752,247.38	57,227,635.00	38,475,387.62	32.8
	(658,225.37)	(10,326,785.78)	.00	10,326,785.78	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

TAX ADMINISTRATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	55,338.61	125,317.88	3,895,500.00	3,770,182.12	3.2
CHARGES FOR SERVICES	33,622.61	132,673.18	564,600.00	431,926.82	23.5
MISCELLANEOUS REVENUE	2,890.01	12,505.78	1,000.00	(11,505.78)	1250.6
CONTRIBUTIONS & TRANSFERS	.00	.00	835,100.00	835,100.00	.0
	<u>91,851.23</u>	<u>270,496.84</u>	<u>5,296,200.00</u>	<u>5,025,703.16</u>	<u>5.1</u>
<u>EXPENDITURES</u>					
TAX ADMINISTRATION ALLOCATIONS	158,468.25	806,754.28	1,883,300.00	1,076,545.72	42.8
INFORMATION TECHNOLOGY SYSTE	35,634.32	184,078.75	472,600.00	288,521.25	39.0
TREASURER	24,433.96	130,067.18	366,600.00	236,532.82	35.5
ASSESSOR	148,999.77	773,322.80	2,287,000.00	1,513,677.20	33.8
CONTRIBUTIONS	3,274.69	7,661.41	202,700.00	195,038.59	3.8
MISCELLANEOUS	1,006.78	4,060.56	84,000.00	79,939.44	4.8
	<u>371,817.77</u>	<u>1,905,944.98</u>	<u>5,296,200.00</u>	<u>3,390,255.02</u>	<u>36.0</u>
	<u>(279,966.54)</u>	<u>(1,635,448.14)</u>	<u>.00</u>	<u>1,635,448.14</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

MUNICIPAL SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	402,102.12	1,005,313.46	8,716,000.00	7,710,686.54	11.5
LICENSES & PERMITS	528,292.61	1,030,262.49	1,538,000.00	507,737.51	67.0
INTERGOVERNMENTAL REVENUE	386,039.63	587,068.95	4,168,700.00	3,581,631.05	14.1
CHARGES FOR SERVICES	6,176.21	173,022.63	1,082,700.00	909,677.37	16.0
MISCELLANEOUS REVENUE	5,221.82	246,303.53	517,000.00	270,696.47	47.6
CONTRIBUTIONS & TRANSFERS	.00	22,759.82	5,438,300.00	5,415,540.18	.4
	<u>1,327,832.39</u>	<u>3,064,730.88</u>	<u>21,460,700.00</u>	<u>18,395,969.12</u>	<u>14.3</u>
<u>EXPENDITURES</u>					
DEVELOPMENT SERVICES ADMIN	17,620.74	115,977.17	559,600.00	443,622.83	20.7
ZONING ADMINISTRATION	25,610.58	149,346.63	533,400.00	384,053.37	28.0
FIRE DISTRICT	123,417.52	312,235.84	382,600.00	70,364.16	81.6
BUILDING INSPECTION	62,883.53	561,628.16	1,352,300.00	790,671.84	41.5
ANIMAL CONTROL	.00	7,200.00	12,000.00	4,800.00	60.0
PUBLIC WORKS	39,829.33	239,816.45	749,700.00	509,883.55	32.0
ROAD	414,478.95	2,138,090.73	7,090,400.00	4,952,309.27	30.2
SANITATION/WASTE COLLECTION	2,096.00	2,096.00	.00	(2,096.00)	.0
VEGETATION MANAGEMENT	38,397.65	273,592.75	963,600.00	690,007.25	28.4
ENGINEERING	66,214.37	298,405.17	2,916,500.00	2,618,094.83	10.2
TRAILS MANAGEMENT	12,314.00	61,298.92	1,787,400.00	1,726,101.08	3.4
CONTRIBUTIONS	.00	.00	4,309,900.00	4,309,900.00	.0
TRANSFERS OUT	.00	.00	801,800.00	801,800.00	.0
MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	<u>802,862.67</u>	<u>4,159,687.82</u>	<u>21,460,700.00</u>	<u>17,301,012.18</u>	<u>19.4</u>
	<u>524,969.72</u>	<u>(1,094,956.94)</u>	<u>.00</u>	<u>1,094,956.94</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	14,939.39	33,852.40	1,083,000.00	1,049,147.60	3.1
CHARGES FOR SERVICE	26,874.00	103,950.75	305,000.00	201,049.25	34.1
CONTRIBUTIONS	.00	.00	173,700.00	173,700.00	.0
	<u>41,813.39</u>	<u>137,803.15</u>	<u>1,561,700.00</u>	<u>1,423,896.85</u>	<u>8.8</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	755,758.00	1,511,700.00	755,942.00	50.0
CONTRIBUTIONS	.00	.00	50,000.00	50,000.00	.0
	<u>.00</u>	<u>755,758.00</u>	<u>1,561,700.00</u>	<u>805,942.00</u>	<u>48.4</u>
	<u>41,813.39</u>	<u>(617,954.85)</u>	<u>.00</u>	<u>617,954.85</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

CACHE CO REDEVELOPMENT AGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	70,000.00	70,000.00	.0
CONTRIBUTIONS	.00	.00	266,000.00	266,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>336,000.00</u>	<u>336,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	.00	.00	322,600.00	322,600.00	.0
TRANSFERS OUT	.00	.00	13,400.00	13,400.00	.0
	<u>.00</u>	<u>.00</u>	<u>336,000.00</u>	<u>336,000.00</u>	<u>.0</u>
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

FUND 230

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	83,492.75	253,535.47	1,400,000.00	1,146,464.53	18.1
INTERGOVERNMENTAL REVENUE	.00	.00	13,800.00	13,800.00	.0
CHARGES FOR SERVICES	4,296.03	10,613.92	36,000.00	25,386.08	29.5
CONTRIBUTIONS & TRANSFERS	.00	.00	46,200.00	46,200.00	.0
	<u>87,788.78</u>	<u>264,149.39</u>	<u>1,496,000.00</u>	<u>1,231,850.61</u>	<u>17.7</u>
<u>EXPENDITURES</u>					
VISITORS BUREAU	77,173.89	283,450.86	1,090,500.00	807,049.14	26.0
CONTRIBUTIONS	.00	.00	144,600.00	144,600.00	.0
TRANSFERS OUT	.00	.00	260,900.00	260,900.00	.0
	<u>77,173.89</u>	<u>283,450.86</u>	<u>1,496,000.00</u>	<u>1,212,549.14</u>	<u>19.0</u>
	<u>10,614.89</u>	<u>(19,301.47)</u>	<u>.00</u>	<u>19,301.47</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

COUNCIL ON AGING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	17,539.61	95,293.39	454,900.00	359,606.61	21.0
CHARGES FOR SERVICES	617.40	1,796.27	8,400.00	6,603.73	21.4
MISCELLANEOUS REVENUE	70,061.86	70,462.70	2,000.00	(68,462.70)	3523.1
CONTRIBUTIONS & TRANSFERS	6,808.21	35,226.62	886,700.00	851,473.38	4.0
	<u>95,027.08</u>	<u>202,778.98</u>	<u>1,352,000.00</u>	<u>1,149,221.02</u>	<u>15.0</u>
<u>EXPENDITURES</u>					
CONTRIBUTIONS	.00	.00	10,500.00	10,500.00	.0
SC: NUTRITION	68,824.89	252,963.02	721,200.00	468,236.98	35.1
SC: CENTER	21,437.31	115,992.29	433,800.00	317,807.71	26.7
SC: ACCESS	14,084.57	72,791.26	186,500.00	113,708.74	39.0
	<u>104,346.77</u>	<u>441,746.57</u>	<u>1,352,000.00</u>	<u>910,253.43</u>	<u>32.7</u>
	<u>(9,319.69)</u>	<u>(238,967.59)</u>	<u>.00</u>	<u>238,967.59</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

MENTAL HEALTH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	2,023,341.16	4,200,000.00	2,176,658.84	48.2
CONTRIBUTIONS	38,600.00	77,200.00	494,400.00	417,200.00	15.6
	<u>38,600.00</u>	<u>2,100,541.16</u>	<u>4,694,400.00</u>	<u>2,593,858.84</u>	<u>44.8</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	601,121.12	601,121.12	4,694,400.00	4,093,278.88	12.8
	<u>601,121.12</u>	<u>601,121.12</u>	<u>4,694,400.00</u>	<u>4,093,278.88</u>	<u>12.8</u>
	<u>(562,521.12)</u>	<u>1,499,420.04</u>	<u>.00</u>	<u>(1,499,420.04)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

RESTAURANT TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	223,282.86	559,311.62	2,453,000.00	1,893,688.38	22.8
	223,282.86	559,311.62	2,453,000.00	1,893,688.38	22.8
<u>EXPENDITURES</u>					
TOURISM AWARDS	.00	38,859.03	367,900.00	329,040.97	10.6
FACILITY AWARDS	.00	489,407.00	2,085,100.00	1,595,693.00	23.5
	.00	528,266.03	2,453,000.00	1,924,733.97	21.5
	223,282.86	31,045.59	.00	(31,045.59)	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

RAPZ TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	274,599.00	655,684.68	3,158,000.00	2,502,315.32	20.8
	274,599.00	655,684.68	3,158,000.00	2,502,315.32	20.8
<u>EXPENDITURES</u>					
FACILITIES AWARDS	60,626.25	93,545.25	1,595,300.00	1,501,754.75	5.9
PROGRAM AWARDS	38,808.15	134,631.14	1,465,300.00	1,330,668.86	9.2
TRANSFERS OUT	.00	.00	97,400.00	97,400.00	.0
	99,434.40	228,176.39	3,158,000.00	2,929,823.61	7.2
	175,164.60	427,508.29	.00	(427,508.29)	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

CCCOG FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	686,788.96	1,640,461.40	7,898,000.00	6,257,538.60	20.8
	686,788.96	1,640,461.40	7,898,000.00	6,257,538.60	20.8
<u>EXPENDITURES</u>					
ROAD PROJECTS	311,869.60	800,963.85	6,172,900.00	5,371,936.15	13.0
TRANSFERS OUT	.00	19,159.82	1,725,100.00	1,705,940.18	1.1
	311,869.60	820,123.67	7,898,000.00	7,077,876.33	10.4
	374,919.36	820,337.73	.00	(820,337.73)	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	45,755.29	45,755.29	576,850.00	531,094.71	7.9
MISCELLANEOUS REVENUE	1,440.12	13,892.36	44,000.00	30,107.64	31.6
AIRPORT LAND LEASE REVENUES	1,863.33	5,420.34	111,200.00	105,779.66	4.9
CONTRIBUTIONS & TRANSFERS	.00	.00	227,950.00	227,950.00	.0
	<u>49,058.74</u>	<u>65,067.99</u>	<u>960,000.00</u>	<u>894,932.01</u>	<u>6.8</u>
<u>EXPENDITURES</u>					
AIRPORT	24,767.54	181,192.64	952,000.00	770,807.36	19.0
CONTRIBUTIONS	.00	.00	8,000.00	8,000.00	.0
	<u>24,767.54</u>	<u>181,192.64</u>	<u>960,000.00</u>	<u>778,807.36</u>	<u>18.9</u>
	<u>24,291.20</u>	<u>(116,124.65)</u>	<u>.00</u>	<u>116,124.65</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

CHILDREN'S JUSTICE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	60,101.23	27,189.03	345,000.00	317,810.97	7.9
CONTRIBUTIONS & TRANSFERS	.00	.00	369,400.00	369,400.00	.0
	<u>60,101.23</u>	<u>27,189.03</u>	<u>714,400.00</u>	<u>687,210.97</u>	<u>3.8</u>
<u>EXPENDITURES</u>					
CHILDREN'S JUSTICE CENTER	28,921.36	126,243.08	712,900.00	586,656.92	17.7
CONTRIBUTIONS	.00	.00	1,500.00	1,500.00	.0
	<u>28,921.36</u>	<u>126,243.08</u>	<u>714,400.00</u>	<u>588,156.92</u>	<u>17.7</u>
	<u>31,179.87</u>	<u>(99,054.05)</u>	<u>.00</u>	<u>99,054.05</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	3,592.14	13,112.27	.00	(13,112.27)	.0
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	1,879,900.00	1,879,900.00	.0
	<u>3,592.14</u>	<u>13,112.27</u>	<u>1,879,900.00</u>	<u>1,866,787.73</u>	<u>.7</u>
<u>EXPENDITURES</u>					
CAPITAL LEASE: PATROL VEHICLE	36,839.18	52,626.06	795,900.00	743,273.94	6.6
SALES TAX REVENUE BONDS	.00	1,750.00	1,062,700.00	1,060,950.00	.2
CAPITAL LEASE: FIRE-EMS VEHICL	.00	8,791.70	21,300.00	12,508.30	41.3
	<u>36,839.18</u>	<u>63,167.76</u>	<u>1,879,900.00</u>	<u>1,816,732.24</u>	<u>3.4</u>
	<u>(33,247.04)</u>	<u>(50,055.49)</u>	<u>.00</u>	<u>50,055.49</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	4,970,700.00	4,970,700.00	.0
	.00	.00	4,970,700.00	4,970,700.00	.0
<u>EXPENDITURES</u>					
ROAD FACILITIES	.00	21,791.06	4,970,700.00	4,948,908.94	.4
	.00	21,791.06	4,970,700.00	4,948,908.94	.4
	.00	(21,791.06)	.00	21,791.06	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

ROADS SPECIAL SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	121,335.17	121,335.17	120,000.00	(1,335.17)	101.1
MISCELLANEOUS REVENUE	853.08	3,037.40	1,000.00	(2,037.40)	303.7
	<u>122,188.25</u>	<u>124,372.57</u>	<u>121,000.00</u>	<u>(3,372.57)</u>	<u>102.8</u>
<u>EXPENDITURES</u>					
TRANSFERS OUT	<u>.00</u>	<u>.00</u>	<u>121,000.00</u>	<u>121,000.00</u>	<u>.0</u>
	<u>.00</u>	<u>.00</u>	<u>121,000.00</u>	<u>121,000.00</u>	<u>.0</u>
	<u>122,188.25</u>	<u>124,372.57</u>	<u>.00</u>	<u>(124,372.57)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

NPIC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.62	2.76	.00	(2.76)	.0
	.62	2.76	.00	(2.76)	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.62	2.76	.00	(2.76)	.0

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 5 MONTHS ENDING MAY 31, 2023

CCCF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	85.20	304.91	100.00	(204.91)	304.9
CONTRIBUTIONS & TRANSFERS	10,000.00	10,000.00	51,000.00	41,000.00	19.6
	<u>10,085.20</u>	<u>10,304.91</u>	<u>51,100.00</u>	<u>40,795.09</u>	<u>20.2</u>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	50,000.00	50,000.00	.0
MISCELLANEOUS	.00	210.00	1,100.00	890.00	19.1
	<u>.00</u>	<u>210.00</u>	<u>51,100.00</u>	<u>50,890.00</u>	<u>.4</u>
	<u>10,085.20</u>	<u>10,094.91</u>	<u>.00</u>	<u>(10,094.91)</u>	<u>.0</u>



Set a Public Hearing Ordinance 2023-22 – 8479 Rezone

Agenda request submitted by: Stephen Nelson, Director of Development Services –
Forwarded from the County Planning Commission
Assisting Department: Development Services
Requested Council meeting date: June 27, 2023

Agenda Item Language: Set a public hearing on June 27, 2023, to be held on July 11, 2023, for Ordinance 2023-22 8479 Rezone – A request to rezone 8.37 acres located at 8479 North Highway 91, between Richmond and Smithfield, from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.

Action: Planning Commission – Recommendation of Approval (4-yea; 1-nay)

Background: A request to rezone 8.37 acres located at 8479 North Highway 91, between Richmond and Smithfield, from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.

Fiscal Impact: N/A

Public Hearing Required: Rezone requests require a public hearing before the County Planning Commission (PC). This hearing was held on 1 June 2023 and their recommendation to approve the rezone was made on 1 June 2023.

No additional hearing is required under the requirements of the State Code, however, the Council has previously directed it is beneficial to rehear the public comment and hold an additional hearing before the Council.

See attached for additional information.

County Staff Presenter: Tim Watkins, Planning Manager

Presentation Time: No additional staff presentation time is anticipated.

County Staff Point of Contact: Angie Zetterquist, County Planner

Legal Review: N/A

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Staff Report: 8479 Rezone

1 June 2023

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Nanette T. King

Parcel ID#: 08-016-0011

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Angie Zetterquist

Project Address:

8479 North Highway 91
near Richmond

Acres: 8.37

Surrounding Uses:

North – Agricultural

South – Agricultural

East – Agricultural/Residential

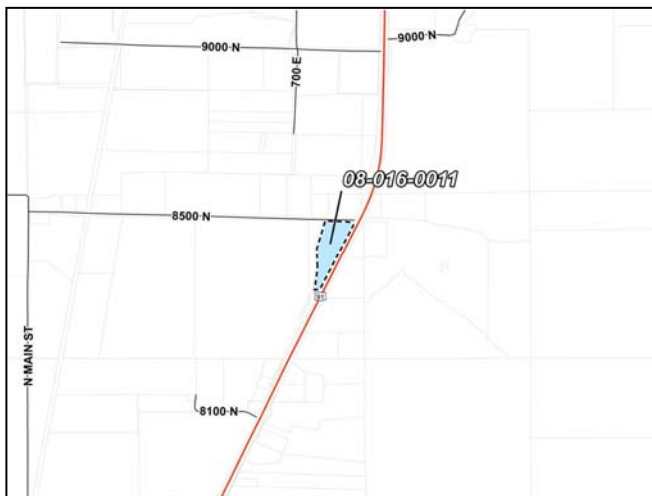
West – Agricultural

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Rural 2 (RU2)



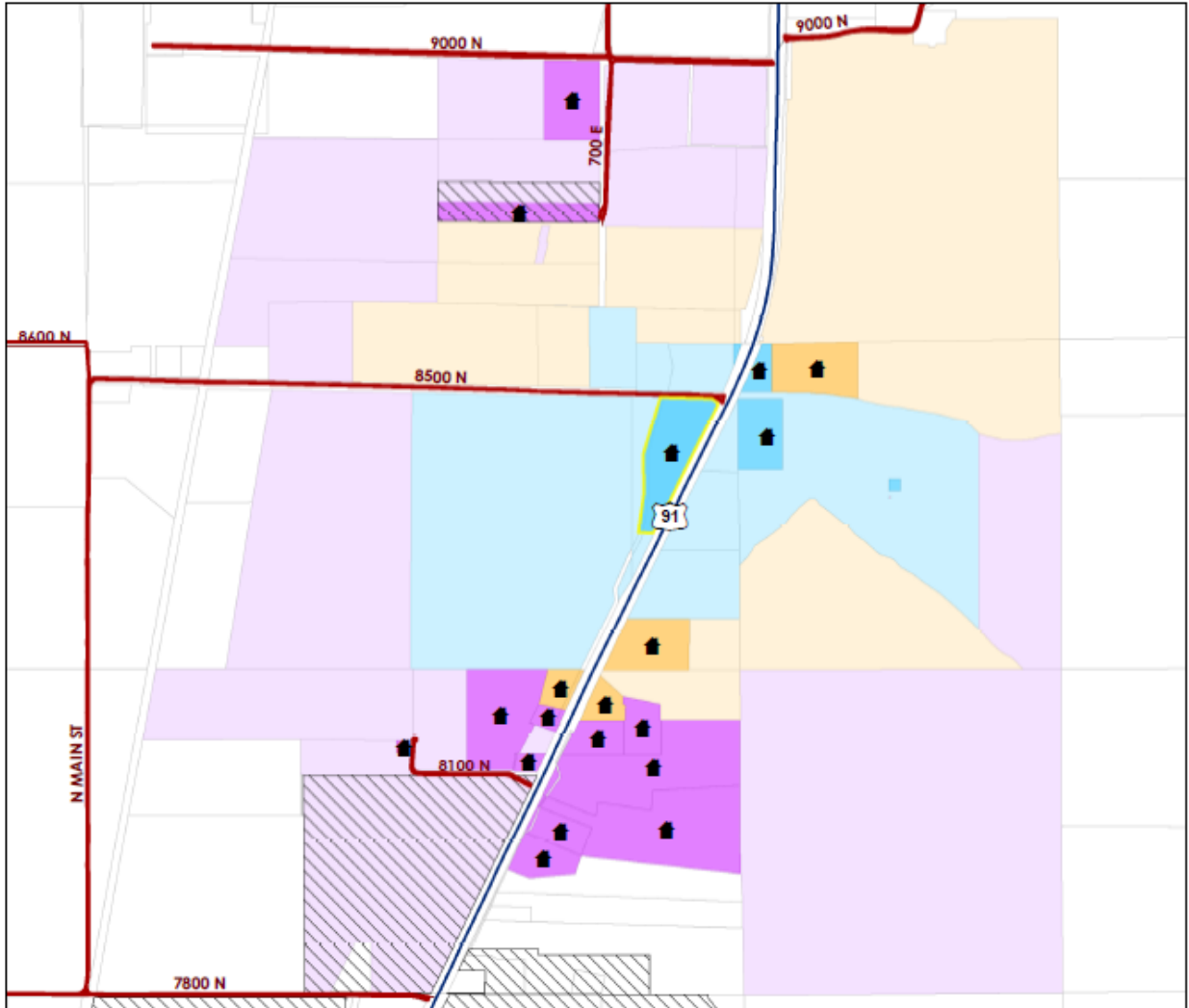
Findings of Fact

A. Request description

1. A request to rezone 8.37 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone.
2. This rezone may allow the parcel to be legally divided into a maximum potential of 4 separate lots as part of a subdivision process. The current A10 Zone allows for a maximum of 1 buildable lot.
3. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i. Parcel status: The subject property is not in the same size and configuration as it was on August 6, 2008, however, it is a legal parcel as the change occurred as part of a dedication for the highway.
- ii. Average Lot Size: (See Attachment A)



Average Parcel Size	
Adjacent Parcels	With a Home: 16 Acres (3 Parcels)
	Without a Home: 18.2 Acres (9 Parcels)
1/4 Mile Buffer	With a Home: 4.8 Acres (7 Parcels)
	Without a Home: 20 Acres (22 Parcels)
1/2 Mile Buffer	With a Home: 5.3 Acres (19 Parcels)
	Without a Home: 19.4 Acres (42 Parcels)

The proposed RU2 zone allows a maximum density of 1 lot for every 2 acres, whereas the current A10 zone allows a maximum density of 1 lot for every 10 acres. With approximately 8.37 acres of property, the subject property cannot be further divided under the current A10 Zone standards. A rezone to RU2 may allow up to a maximum potential of 4 buildable lots, including one lot with the existing single-family dwelling.

- iii. **Schedule of Zoning Uses:** Under the current County Land Use Ordinance, the RU2 Zone is more restrictive in the uses allowed when compared to the Agricultural (A10) Zone. There are no uses that are allowed as a permitted or conditional use within the RU2 Zone that are not allowed as a permitted or conditional use within the A10 Zone. The following uses are conditional uses in the A10 Zone but are not allowed in the RU2 Zone:
 - Agricultural Manufacturing
 - Recreational Facility
 - Cemetery
 - Private Airport
 - Concentrated Animal Feed Operation
 - Livestock Auction Facility
 - Topsoil Extraction
- iv. **Adjacent uses:** The properties adjacent to the subject rezone are primarily used for agriculture with a few single family dwellings on the east side of the highway. The closest Richmond City boundary is located approximately 1.1 miles north of the subject property.
- v. **Annexation Areas:** The subject property is not located within a future annexation area.
- vi. **Zone Placement:** As identified by the Planning Commission and the County Council at the time the RU2 Zone was adopted, the intended/anticipated placement of this zone was in areas of the unincorporated county adjacent to municipalities. The nearest RU2 zone is located approximately 3.0 miles south of the subject property on the north west Smithfield City municipal boundary. This RU2 Zone was approved as the Brooks Hansen Smithfield West Rezone on 14.37 acres in 2022 per Ordinance 2022-03. The West View Estates Subdivision was approved with conditions as a 5-lot subdivision in May 2023.

B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [C]

- 4. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
- 5. The current County Land Use Ordinance does not specify appropriate locations for the Rural 2 (RU2) Zone but does contain possible guidelines for its implementation. County Land Use Ordinance §17.08.030 [B] [1] identifies the purpose of the RU2 Zone and includes the following:
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.

- b. To implement the policies of the Cache Countywide Comprehensive Plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipal standards.
 - c. This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
6. The future land use map (Attachment B) adopted as part of the recently approved Cache County General Plan identifies the area where the subject property is located as “Agriculture and Ranching.”

AGRICULTURE AND RANCHING

Location:	Private agriculture landscapes in the Cache Valley outside of municipalities.
Example Areas:	<ul style="list-style-type: none"> • (Most of the valley)
Purpose and Character:	Agricultural and rangeland uses on private lands under conservation easements (no public access) are expected to continue in the Valley. Separation from dense residential developments is advantageous. The agricultural landscape provides separation between adjacent municipalities and protects suitable soils.
Preferred Land Uses:	<ul style="list-style-type: none"> • Agriculture • Ranching • Rural residential uses at densities of less than one unit per 10 acres • Conservation Easements (CEs) and conserved public lands • Agritourism
Secondary Land Uses:	<ul style="list-style-type: none"> • Industrial and Commercial uses directly supportive of agriculture (Processing, Packaging, Distribution) • Clustered subdivision developments • Outdoor Recreation • Farm Worker Housing
Discouraged Uses:	<ul style="list-style-type: none"> • Residential developments at densities of greater than one unit per 10 acres if not in a clustered subdivision development • Commercial Office • Commercial Retail • Flex Office/ Industrial • Heavy Industrial

Cache County General Plan, Chapter 4, pg. 24

CHAPTER 4: FUTURE LAND USE PLAN

The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines—in large measure—the future of Cache County. The Future Land Use Map represents the County’s collective vision of our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.

The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.

7. Consideration of impacts related to uses allowed within the RU2 Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

8. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
9. Table 17.10.040 Site Development Standards – Minimum lot frontage required in the RU2 Zone is 90 feet.
10. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
11. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
12. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
13. A basic review of the access to the subject property identifies the following:
 - a. Primary access to the subject property is from Hwy 91 and 8500 North, a County road.
14. Hwy 91:
 - a. Is a UDOT road classified as an “Other Principal Arterial”.
 - b. Other Principal Arterials provide a high degree of mobility through rural areas and can serve abutting land uses directly.
 - c. This portion of Hwy 91 is also classified as an Access Category 4, which has a minimum driveway spacing of 500 feet and a minimum street spacing of 660 feet.
 - d. Access to any new future development on the subject property from Hwy 91 would need approval by UDOT.
15. 8500 North:
 - a. Is an existing county facility that provides to residential dwellings and agricultural lands.
 - b. Is classified as a Minor Local Road.
 - c. Is paved and is approximately 20 feet wide.
 - d. Is maintained year round by the County.
 - e. Is considered substandard as to gravel shoulder width and clear zone.

Analysis of Existing Roadway – Along the Frontage

Roadway Element	Existing Width (ft)	Minor Local	Comments or Findings
		Standard Width (ft)	
Right-of-Way	66	66	OK
Travel Lanes	20	20	OK
Paved Shoulder	0	0	OK
Gravel Shoulder	2	4	Substandard
Clear Zone (4:1)	0	18	Substandard
Material	Paved	Paved	OK
Structural	Visually OK		Visually OK

D. Service Provisions:

16. §16.04.080 [C] Fire Control – The County Fire District had no comments on the rezone. Future access must be reevaluated and may require improvements based on the location of any proposed structure on lots created through a subdivision process.
17. §16.04.080 [F] Solid Waste Disposal – Logan City Environmental provides refuse collection in this area. The specific collection location and further requirements will be reevaluated based on any future development.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

18. Public notice was posted online to the Utah Public Notice Website on 19 May 2023.
19. Notices were posted in three public places on 19 May 2023.
20. Notices were mailed to all property owners within 300 feet and Logan City on 19 May 2023.
21. At this time, no written public comments regarding this proposal have been received by the Development Services Office.

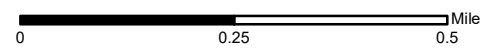
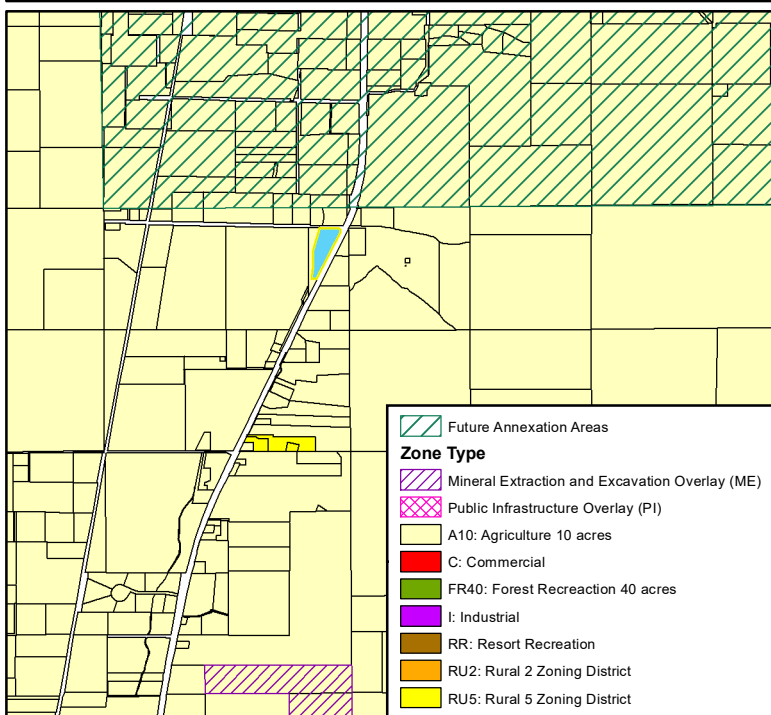
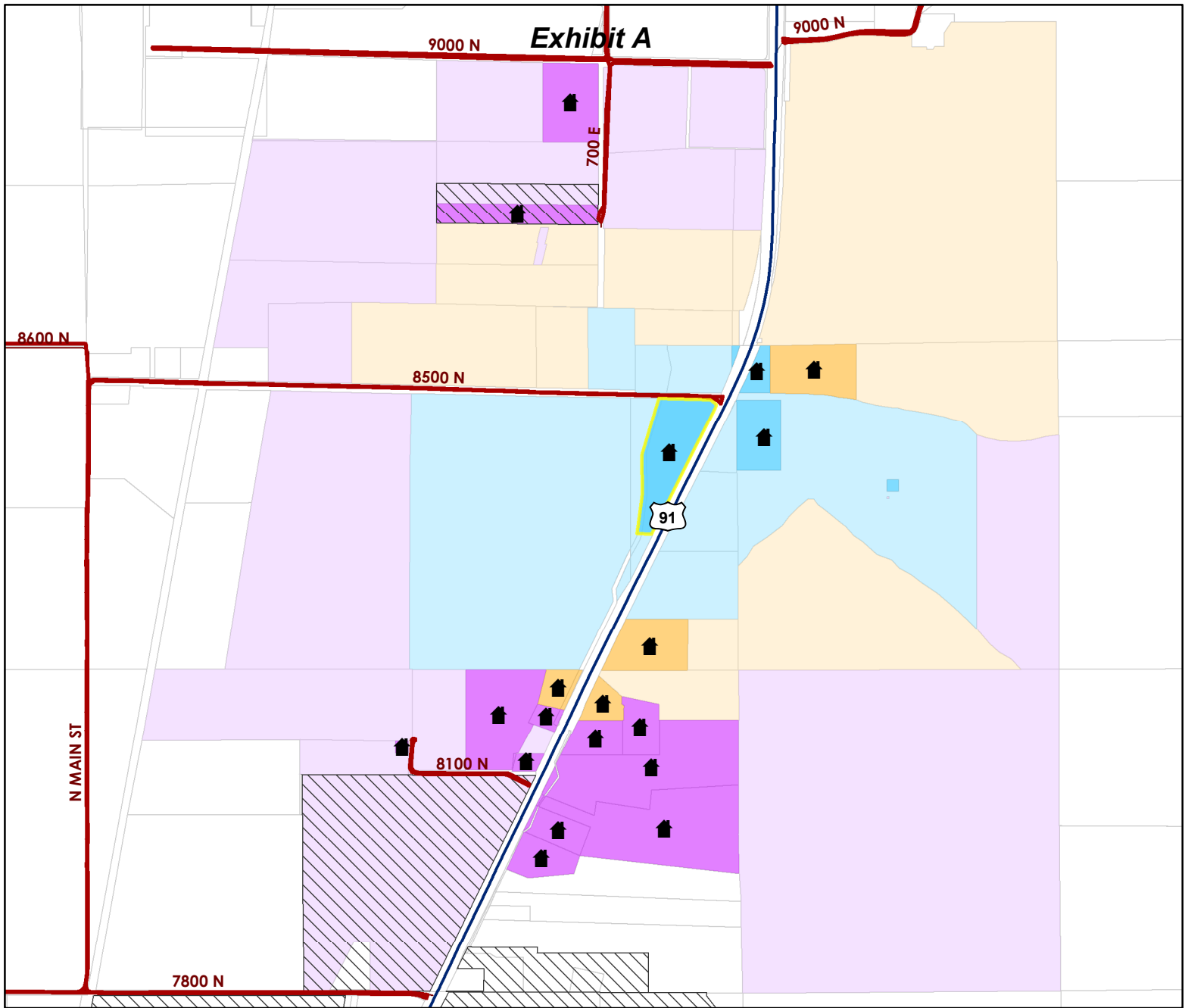
Conclusion

The 8479 Rezone, a request to rezone 8.37 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation on this request and can assist the Planning Commission in drafting a recommendation based on the findings of fact identified above and any others identified at the public hearing.

Planning Commission Conclusion

Based on the findings of fact noted herein, the 8479 Rezone is hereby recommended for approval to the County Council as follows:

1. The location of the subject property is compatible with the purpose of the Rural 2 (RU2) Zone as identified under §17.08.030[A] of the Cache County Code as it:
 - a. To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.
 - b. Does not unreasonably impede adjacent agricultural uses, nor unreasonably conflict with the development standards of adjacent communities.
 - c. The property is appropriately served by a suitable public road, 8500 North, with access to Highway 91, necessary water and utilities, and adequate provision of public services.



Legend

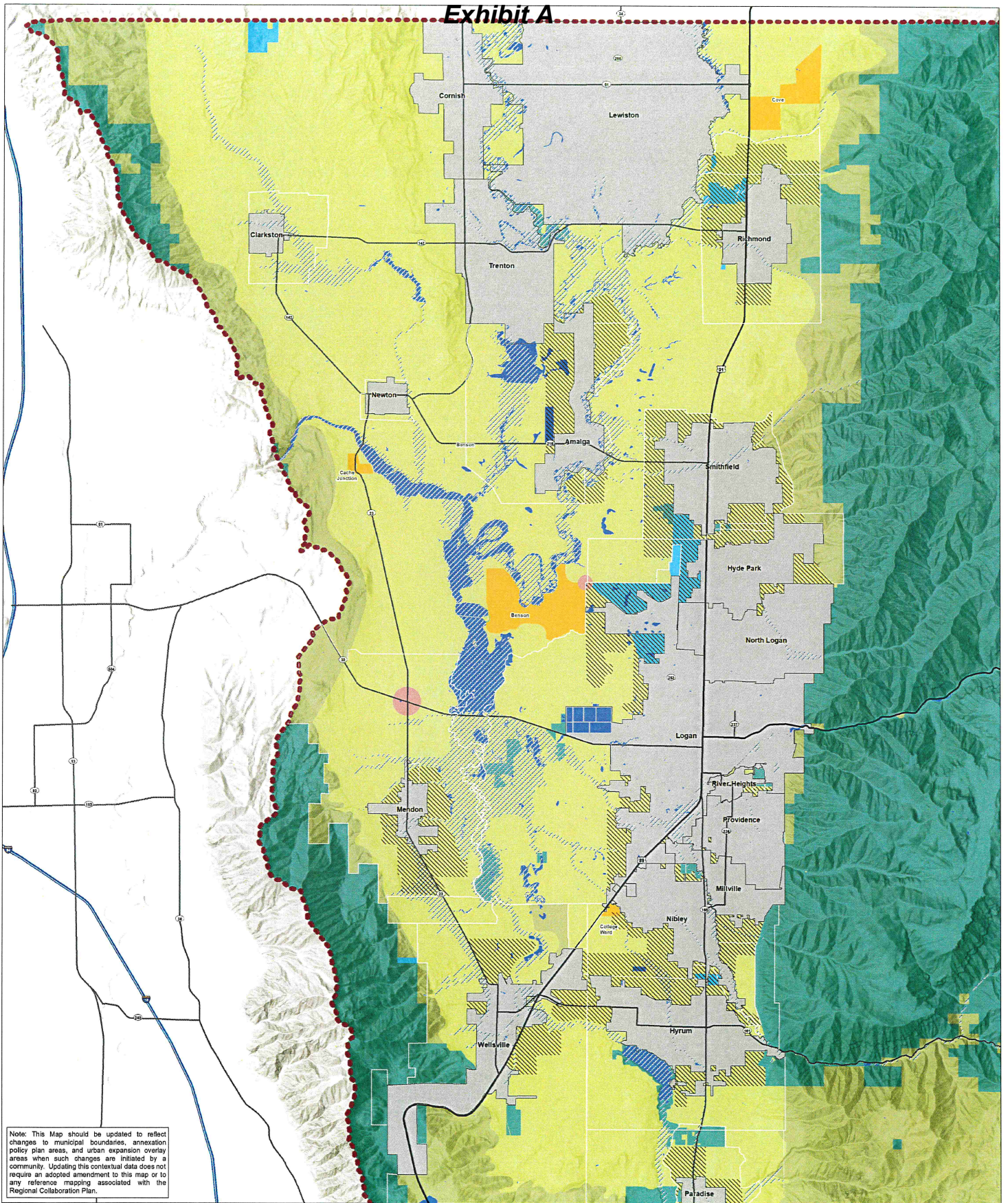
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|--|----------------------|---|--------------------|
| | Proposed Rezone | | Winter Maintenance |
| | Municipal Boundaries | | County Roads |
| | Subdivisions | | Highways |
| | Parcels | | |

Average Parcel Size	
Adjacent Parcels	With a Home: 16 Acres (3 Parcels)
	Without a Home: 18.2 Acres (9 Parcels)
1/4 Mile Buffer	With a Home: 4.8 Acres (7 Parcels)
	Without a Home: 20 Acres (22 Parcels)
1/2 Mile Buffer	With a Home: 5.3 Acres (19 Parcels)
	Without a Home: 19.4 Acres (42 Parcels)



5/15/2023

Exhibit A



MEMORANDUM**22 JUNE 2023****To:** County Council**From:** Matt Phillips**Subject:** Request for Multi-Jurisdictional access and acceptance of new right-of-way**A. Description**

This memorandum is issued in response to a multi-jurisdictional access request (Attachment A) and acceptance of approximately 500-feet of new road right-of-way. The request, made by Brett Jensen of Certeza is to allow the Willow Lakes Subdivision, a new 132-lot subdivision within the Logan City limits, to access 1400 West, between 900 South and 1100 South and dedicate to the County the missing portion of right-of-way to complete the connection (Attachment B).

B. Multi-Jurisdictional Access Requirements

The Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development specifies that, “Municipal Development Accessing County Roadways: *No municipal development shall be permitted to access a County roadway without the express written approval from the Cache County Council. It is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible*”.

C. New Right-of-way Requirements

The Cache County Code §12.01.010 Rights of Way and Roadway Authority:

A. Acceptance Of Rights Of Way, Easements, And Roadways:

1. *The county council shall authorize the county executive to accept, accept with conditions, or reject any new rights of way or easements for incorporation into the county's roadway or trail network. All such actions shall be made at a noticed public meeting.*

D. Proponent Request Information

In addition to the request letter (Attachment A) the following what sent to the County via email.

As part of the subdivision approval from Logan City Planning they included the following condition:

5. Phase 1 shall include 1400 West improved with a modified cross section and connected to the 900 South Street stub approximately 1600 feet tot eh north of the project site. This street needs to be built to city specifications and not county specifications.



Logan City land development code requires that a development with greater than 20 lots have a minimum of 3 connections. It has historically been commonplace to require one viable connection and stubs for future connections. However, this project is large and it was determined that the timing of future development to the north is uncertain. Consequently, it was proposed that the second viable connection be completed during Phase 1. There were several reason why 1400 West was the best choice for this second connection, as follows;

- 1000 West is a UDOT road and they would only grant a single connection that must align with Dahle Way to the east. Because Dahle Way is not aligned with the normal grid, this prevented us from pursuing a different plan with connections to 10th West at both 1100 S and 1200 S. We were told by UDOT that we must align with Dahle Way and the spacing for either of the other two on-grid connections would be too tight. Therefore, no other connections would be allowed along the 10th West frontage.
- There were no existing ROWs to the West or South. Additionally, there is an environmental conservation easement along the Logan River to the South and West .This easement is meant to preserve the riparian corridor in a natural state without roads and other development running through it. To attempt a connection to the West or South would impose on the intent of that easement.
- 1400 West already had an existing ROW for most of its length that is both acknowledged and respected by neighboring property owners. Consequently, improvements to make this a viable connection could be done without destroying fencing or adversely impacting current farming operations.
- The missing southern portion of 1400 West ROW was able to be acquired amicably from the Parker family whom we've met with several times over the last few years and have received general support from. As a note, the Parkers are the only adjacent farming operation that would have fencing affected by the improvement of this ROW.

E. County Road Information

Currently there is no road within the platted right-of-way of 1400 West. The land is used by the adjacent property owners for grazing.

The proposed subdivision is proposing to dedicate the required additional right-of-way and construct 1400 West to meet or exceed county standards.

This section of 1400 West is disconnected from other County Roads and is bounded on the north and south by Logan City. The impacts of the development on County Roads will be limited to 1400 West.

Logan City is willing to accept maintenance reasonability of the roadway.

F. Staff Recommendation

This request has been reviewed by Public Works and the recommendation is that the request for the multi-jurisdictional access be approved, and the County Executive be authorized to accept the new right-of-way of 1400 West.



civilsolutionsgroup inc.

June 6, 2023

Cache County Council
179 North Main
Logan, UT 84321

RE: Willow Lakes Multi-Jurisdictional Access Request

To whom it may concern:

The Willow Lakes Subdivision, a 132-lot single-family subdivision is being proposed on ground currently within the Logan City limits south of the proposed intersection of 1400 West and 1100 South. Given the number of lots, the City is requiring that the subdivision connect to two independent public rights-of-way for emergency access purposes, the first being 1000 West (SR-252) and the second being 1400 West. Per City requirements, both connections will have to be constructed prior to granting occupancy to residents of lots contained in the already recorded Phase 1 plat. The proposed 1400 West connection extending from 1100 South to 900 South (approximately 1,650 linear-feet) has been engineered to Logan City Standards, but would traverse County land not currently incorporated into Logan City municipal boundaries. The applicant and Logan City are requesting that the County permit the construction of said roadway with the understanding that the Developer will be responsible for all costs associated with construction of the roadway, and Logan City Public Works for all maintenance connected with the right-of-way.

In an effort to understand the level of traffic using the 1400 West roadway, the following observations have been made:

- Until the 1400 West roadway is further extended to connect with 600 South Street, all traffic would be routed through the existing Springs Subdivision and Henry's Point Subdivisions. Given the local and low-speed nature of these roadways together with the longer travel distance from the 1100 South 1400 West intersection to 600 South vs. 1000 West (4,040 ln-ft vs. 2,830 ln-ft), it is expected that most traffic (~80%) will be using 1000 West via 1100 South to enter and exit the subdivision.
- Each single-family dwelling is expected to generate 9.4 trips per day (per the ITE Trip Generation manual, 11th edition) producing an average weekday traffic volume of 1,245 trips with 50% entering, and 50% exiting.
- Based on these trip generation numbers, average weekday traffic on 1400 West is expected to be **249 trips**, less than most local neighborhood roads.
- As this proposed roadway segment is disconnected from all other County roadways, no direct or indirect impacts are expected to other portions of the County Roadway network.

Per the Cache County Road Manual section 5.6 Access Requirements for Multi-Jurisdictional Development each development must receive approval by the County Council by written approval to access a County Roadway. The same section of the Manual also states, *"it is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible."*

Given geographical (rivers/streams), environmental (jurisdictional wetlands), and UDOT policy constraints (UDOT has restricted the project to a single access point), the proposed subdivision has no other reasonable



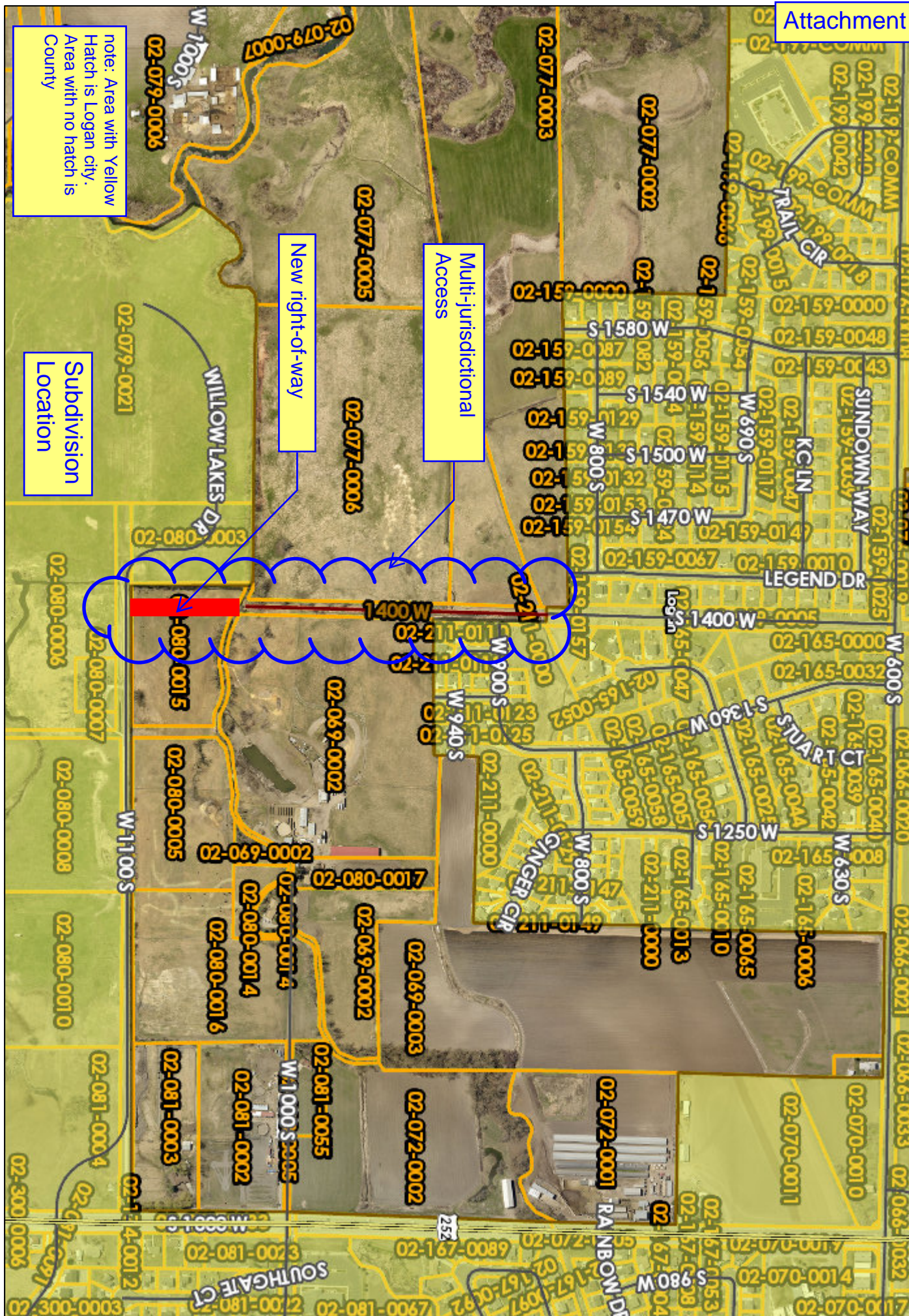
civilsolutionsgroup inc.

way of gaining a second access for emergency vehicle use other than constructing this roadway across the County's jurisdiction. It is also not possible to annex or accept ownership of the County roadway by the municipality until all the land east of 1400 West to 1000 West is also annexed so as to not leave the County with an island of unincorporated land.

In summary, please consider this request for written permission to construct 1400 West to Logan City standards understanding that the Developer would be responsible for all costs associated with construction and thereafter the City would assume responsibility for maintenance of the roadway.

Sincerely,

Michael E. Taylor, PE
Vice President
Civil Solutions Group, Inc.





CACHE COUNTY ORDINANCE No. 2023-23

AN ORDINANCE AMENDING 15.08 UPDATING FIRE CODE REGULATIONS

- A) WHEREAS, Utah Code Title 15 enables the County to provide for the health, safety, and welfare of the County by managing building standards and fire safety requirements; and
- B) WHEREAS, the proper and responsible management of fire code enforcement within the unincorporated boundaries of the County is crucial to the health, safety, and welfare of the County; and
- C) WHEREAS, the County has previously adopted international building standards regarding fire safety; and
- D) WHEREAS, adoption of Appendix B will allow the fire chief additional tools and discretion in his fire safety enforcement role;

NOW, THEREFORE, the County Legislative Body of Cache County ordains as follows:

SECTION 1: Section 15.08 of the Cache County Code is amended to read in full as follows, with a redline copy attached as Exhibit 1, and Appendix B attached As Exhibit 2:

CHAPTER 15.08 FIRE CODE

SECTION:

15.08.010: Minimum Requirements

15.08.020: Cache County Fire Code

15.08.010: MINIMUM REQUIREMENTS:

This chapter is adopted as the requirements concerning the regulations governing life safety and fire prevention code. Where the provisions of this code conflict with the provisions of another, the more specific requirement shall be applicable.



15.08.020: CACHE COUNTY FIRE CODE:

Each of the regulations, provisions, penalties, conditions, and terms of the following codes and standards, with the additions, insertions, deletions, and changes thereto, if any, prescribed in Chapter 8 of Title 15 of the Cache County Code, are adopted as the Cache County Fire Code:

- A. The International Fire Code published by the International Code Council, Inc., as adopted by the State of Utah in Section 15A-5-103(1) of the Utah Code and as amended by the State of Utah in Part 2 of Title 15 A of the Utah Code.
- B. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D 103.1 is not adopted.
- C. The International Urban-Wildland Interface Code published by the International Code Council, Inc., as adopted by the State of Utah, with exceptions, in Utah Administrative Code R652-122-1300.
- D. The National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142"), except delete Section 4.6 thereof, titled Water Delivery Rate to the Fire Scene, and exempt all structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code from the requirements of NFPA 1142.
- E. B103.1 and Table B105.1(2) of Appendix B to the International Fire Code published by the International Code Council, Inc., 2018 edition.

SECTION 2:

This ordinance takes effect 15 days following its passage and approval by the County Council.

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY,
UTAH THIS ____ DAY OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				
Kathryn Beus				



Total				
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CACHE COUNTY:

ATTEST:

By: _____
David Erickson, Chair

By: _____
Bryson Behm, Acting County Clerk / Auditor

ACTION OF COUNTY EXECUTIVE:

_____ Approve

_____ Disapprove (written statement of objection attached)

By: _____
David Zook, County Executive

Date

EXHIBIT 1

CHAPTER 15.08 FIRE CODE

SECTION:

15.08.010: Minimum Requirements

15.08.020: Cache County Fire Code

15.08.010: MINIMUM REQUIREMENTS:

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- G. Sections D103, D106, and D107 of Appendix D to the International Fire Code published by the International Code Council, Inc., 2018 edition, except that Subsection D 103.1 is not adopted.
- H. The International Urban-Wildland Interface Code published by the International Code Council, Inc., as adopted by the State of Utah, with exceptions, in Utah Administrative Code R652-122-1300.
- I. The National Fire Protection Association, NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting, 2017 edition ("NFPA 1142"), except delete Section 4.6 thereof, titled Water Delivery Rate to the Fire Scene, and exempt all structures in the Forest Recreational Zone (FR40) with an occupancy classification of Storage Group S under the International Building Code from the requirements of NFPA 1142.
- I.J. [B103.1 and Table B105.1\(2\) of Appendix B to the International Fire Code published by the International Code Council, Inc., 2018 edition.](#)



EXHIBIT 2



CACHE COUNTY
RESOLUTION NO. 2023 - 06

**A RESOLUTION INCREASING THE BUDGET APPROPRIATIONS FOR CERTAIN
COUNTY DEPARTMENTS**

The Cache County Council, in a duly convened meeting, pursuant to Sections 17-36-12 through 17-36-26, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2023 are reasonable and necessary; that said budget has been reviewed by the County Executive with all affected department heads; that a duly called hearing has been held and all interested parties have been given an opportunity to be heard; that the County Council has given due consideration to matters discussed at the public hearing and to any revised estimates of revenues; and that it is in the best interest of the County that these adjustments be made

Now, therefore, it is hereby resolved that:

SECTION 1.

The following adjustments are made to the 2023 budget for Cache County:

See attached

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2023 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect immediately upon adoption and the County Executive and other county officials are authorized and directed to act accordingly.

RESOLVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH THIS ____ DAY
OF _____ 2023.

	In Favor	Against	Abstained	Absent
Sandi Goodlander				
David Erickson				
Nolan Gunnell				
Barbara Tidwell				
Karl Ward				
Mark Hurd				



Kathryn Beus				
Total				

CACHE COUNTY:

ATTEST:

By: _____
David L. Erickson, Chair

By: _____
Bryson Behm, Acting County Clerk / Auditor



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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GENERAL

Cameron Jensen

1. Opioid Settlement Payments used for prevention and treatment of Opioid Use Disorder (OUD) and related issues, with services provided by the Bear River Health Department (BRHD). These are payments that were received in 2022.				
100-38-90000	APPROPRIATED FUND BALANCE	-277,700	Use of Fund Balance	General
100-4310-482	SUBSTANCE ABUSE PREVENT/TREAT	277,700	Health Services	General
2. RAPZ Tax population award adjustment. Original budget was for \$15,000. The actual award is for \$21,400. This funding is used to help offset the cost of Trails Management personnel, so the additional amount reduces the need to use fund balance.				
200-38-92000	APPROP FUND BALANCE - MSF	6,400	Use of Fund Balance	Municipal Services
200-38-10265	TRANSFER IN - RAPZ TAX FUND	-6,400	Transfers from Other Funds	Municipal Services
265-4810-200	TRANSFER OUT - MUNI SERV FUND	6,400	Transfers to Other Funds	RAPZ Tax
265-4786-925	RECREATION FACILITIES	-6,400	Facility Awards	RAPZ Tax
3. Start up fees for the Cache Waste Consortium. This amount relates to the unincorporated area of the County and is estimated at \$1 per can.				
200-38-92000	APPROP FUND BALANCE - MSF	-2,100	Use of Fund Balance	Municipal Services
200-4423-200	WASTE COLLECTION COSTS	2,100	Sanitation and Waste Collec	Municipal Services
4. RAPZ Tax PO's awarded in prior years				
265-38-90000	APPROPRIATED FUND BALANCE	-1,220,700	Use of Fund Balance	RAPZ Tax
265-4786-920	CULTURAL FACILITIES	90,000	Facility Awards	RAPZ Tax
265-4786-925	RECREATION FACILITIES	723,700	Facility Awards	RAPZ Tax
265-4786-926	RECREATION - POPULATION AWARDS	215,100	Facility Awards	RAPZ Tax
265-4788-920	CULTURAL ORGANIZATIONS	191,900	Program Awards	RAPZ Tax
5. Restaurant Tax PO's awarded in prior years				
260-4782-930	TOURISM PROMOTION	88,400	Tourism Promotion	Restaurant Tax
260-4784-920	CULTURAL FACILITIES	30,000	Facility Awards	Restaurant Tax
260-4784-925	RECREATION FACILITIES	481,300	Facility Awards	Restaurant Tax
260-38-90000	APPROPRIATED FUND BALANCE	-599,700	Use of Fund Balance	Restaurant Tax
6. CCCOG PO's awarded in prior years				
268-4420-760	NEW ROAD CONSTRUCTION	16,583,800	Road Projects	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-16,583,800	Use of Fund Balance	CCCOG
268-4810-200	TRANSFER OUT - MUNICIPAL SERV	104,700	Transfers to Other Funds	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-104,700	Use of Fund Balance	CCCOG
7. Take out suicide awareness donation from the foundation. This will be run by United Way.				
795-38-72100	CONTRIBUTIONS - GENERAL	50,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	-50,000	Transfers to Other Funds	CCCF
8. Updated match amounts from the State on the County match portion for mental health services.				
100-4810-250	TRANSFER OUT TO MHF	10,000	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	General
250-4310-620	MISC SERVICES-BRMH SERVICES	10,000	Mental Health Services	Mental Health
250-38-10100	TRANSFER IN - GENERAL FUND	-10,000	Intergovernmental	Mental Health



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
9. Previously awarded ARPA - Deep Canyon Trail - Updated balance remaining after 2022 audit.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-368,000	Intergovernmental	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	368,000	Transfers to Other Funds	General
200-38-10100	TRANSFER IN - GENERAL FUND	-368,000	Transfers from Other Funds	Municipal Services
200-4780-480	TRAIL DEVELOPMENT	368,000	Trails Management	Municipal Services
10. ARPA: Contribution to Veterans Resource Center for rent and a vehicle.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-265,000	Intergovernmental	General
100-4800-920	CONTRIBUTIONS TO OTHER UNITS	265,000	Contributions to Other Units	General
PUBLIC DEFENDER				Michael McGinnis
11. State funding from the Indigent Defense Commission for office furniture and equipment for the Public Defender.				
100-33-44250	STATE GRANT - INDIGENT DEF COM	-41,500	Intergovernmental	General
100-4126-251	MINOR EQUIPMENT	41,500	Public Defender	General
FINANCE				Cameron Jensen
12. ARPA: 3-Year Contract for grant management software. This system helps to research, monitor, and report grants. It also replaces the current system being used for the RAPZ and Restaurant Tax program.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-170,100	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	170,100	Finance	General
13. ARPA: Conversion costs for new Accounting/Budgeting/Asset Management software and 3.5-year contract for software licensing.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-607,500	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	607,500	Finance	General
14. ARPA: Establish workstation for remote/hybrid work, including laptops, desks, chairs, and peripherals.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-21,000	Intergovernmental	General
100-4132-251	NONCAPITALIZED EQUIPMENT	21,000	Finance	General
15. ARPA: Contract management software providing the ability to track and sign contracts remotely.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-5,000	Intergovernmental	General
100-4132-311	SOFTWARE PACKAGES	5,000	Finance	General
HUMAN RESOURCES				Amy Adams
16. ARPA: 3-Year contract for HRIS software.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-172,000	Intergovernmental	General
100-4134-311	SOFTWARE	172,000	Human Resources	General
RECORDER				Devron Anderson
17. ARPA: Preserve and digitize additional records and make them available online.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-98,300	Intergovernmental	General
100-4144-310	PROFESSIONAL & TECHNICAL	98,300	Recorder	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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ATTORNEY

Dane Murray

18. ARPA: Equipment for Special Victims Unit Investigator including an unmarked vehicle, firearms, ballistic vest, handcuffs, radio, computer, and a workstation.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-74,500	Intergovernmental	General
100-4145-251	NON-CAPITALIZED EQUIPMENT	19,500	Attorney	General
100-4145-740	CAPITALIZED EQUIPMENT	55,000	Attorney	General

19. ARPA: Remodel to improve social distancing in the Attorney's Office. This project will help ensure the health and safety of CCAO employees by creating physical barriers between them and the public, reducing person-to person contact.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-84,000	Intergovernmental	General
100-4145-720	BUILDINGS	84,000	Attorney	General

20. Contract revenue with Bridgerland to provide instruction in police academy. Funds will be used to provide training for Attorneys.

100-34-19100	ATTORNEY FEES-OTHER REVENUES	-3,100	Charges for Services	General
100-4145-330	EDUCATION & TRAINING	3,100	Attorney	General

VICTIM ADVOCATE

Terryl Warner

21. Supplies and maintenance for 4 vehicles including car washes, oil changes, tires, etc. Also includes lights for the new Ranger.

100-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	General
100-4148-250	EQUIP SUPPLIES & MAINT	5,000	Victim Advocate	General

BUILDINGS AND GROUNDS

Dennis Gardner

22. ARPA: Add air scrubbers with ActivePure Technology to furnaces and air-handler or Remo Halo Air Purifier at the Administration building, the Historical Courthouse, and the CJC building.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-20,000	Intergovernmental	General
100-4160-740	CAPITALIZED EQUIPMENT	20,000	Buildings and Grounds	General

23. Restaurant Tax award for Cache County complex power improvements.

100-38-10260	TRANSFER IN - RESTAURANT TAX	-9,500	Transfers from Other Funds	General
100-4160-730	IMPROVEMENTS	9,500	Buildings and Grounds	General
260-4784-925	RECREATION FACILITIES	-9,500	Facility Awards	Restaurant Tax
260-4810-100	TRANSFER OUT - GENERAL FUND	9,500	Transfers to Other Funds	Restaurant Tax

24. Request funding for a new inserter, folder, and sealer machine to replace a 15 year old machine that is broken.

100-38-90000	APPROPRIATED FUND BALANCE	-10,200	Use of Fund Balance	General
100-4160-740	CAPITALIZED EQUIPMENT	10,200	Buildings and Grounds	General

ELECTIONS

Jess Bradfield

25. ARPA: Election Day Poll Pads used to vote on site and in person, reducing the time to two/three minutes, reducing lines and the potential spread of illness.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-28,200	Intergovernmental	General
100-4170-740	CAPITALIZED EQUIPMENT	28,200	Elections	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
SHERIFF: ADMINISTRATION				Chad Jensen
26. ARPA: New HVAC units mounted to roof. Upgraded units provide cleaner air quality.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-298,800	Intergovernmental	General
100-4215-740	CAPITALIZED EQUIPMENT	298,800	Sheriff: Administration	General
27. ARPA: New Control System providing the ability to quarantine infected inmates. System is capable of separately controlling air and water for 300 of 360 inmate cells, 83.3%. Total cost is \$232,700. The difference is requested from fund balance.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-193,800	Intergovernmental	General
100-4215-740	CAPITALIZED EQUIPMENT	193,800	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-38,900	Use of Fund Balance	General
100-4215-740	CAPITALIZED EQUIPMENT	38,900	Sheriff: Administration	General
SHERIFF: SUPPORT SERVICES				Chad Jensen
28. Funding for on-call hours worked by probation unit in support services.				
100-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	General
100-4211-142	OTHER PAY	5,000	Sheriff: Support Services	General
SHERIFF: SEARCH AND RESCUE				Chad Jensen
29. State grant for Off Highway Vehicle (OHV) program - 50% match for side-by-side. County portion is already budgeted.				
100-33-43000	MISC STATE GRANTS	-18,300	Intergovernmental	General
100-4216-740	CAPITALIZED EQUIPMENT	18,300	Emergency Management	General
SHERIFF: ANIMAL SHELTER				Chad Jensen
30. Public donation contributed for the Animal Shelter.				
100-38-74000	CONTRIB - MISC	-300	Public Contributions	General
100-4254-240	OFFICE SUPPLIES & EXPENSE	300	Animal Impound	General
SHERIFF: EMERGENCY MANAGEMENT				Chad Jensen
31. State pass-through grant for flood mitigation: Logan \$79,000; North Logan \$38,000; Providence \$21,000; Wellsville \$8,500. The County will keep \$6,300 for Emergency Management and \$79,000 for Public Works.				
100-33-43000	MISC STATE GRANTS	-152,800	Intergovernmental	General
100-4255-481	SPECIAL GRANT EXPENSE	152,800	Emergency Management	General
200-33-44990	STATE AWARDS - OTHER	-79,000	Intergovernmental	Municipal Services
200-4415-740	CAPITALIZED EQUIPMENT	79,000	Roads	Municipal Services
AMBULANCE				Rod Hammer
32. Requesting to use refunded training money from 2022, for training in 2023.				
100-38-90000	APPROPRIATED FUND BALANCE	-4,900	Use of Fund Balance	General
100-4260-330	EDUCATION & TRAINING	4,900	Ambulance	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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FIRE

Rod Hammer

33. Vehicle repairs to fire engine damaged in 2022. Insurance proceeds were received in 2022, but repairs were not done until 2023.

100-4265-250	EQUIPMENT SUPPLIES & MAINT	66,600	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-66,600	Use of Fund Balance	General

34. Contract with Hyrum City for two full-time Fire Positions.

100-34-27110	FIRE SERVICES CONTRACTS	-71,700	Charges for Services	General
100-4265-110	FULL TIME EMPLOYEES	41,400	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	30,300	Fire	General

35. Public donation contributed for the Fire Department. Use to repave the parking lot.

795-38-72120	CONTRIBUTIONS - FIRE	-10,000	Public Contributions	CCCF
795-4810-100	TRANSFER OUT - GENERAL FUND	10,000	Transfers to Other Funds	CCCF
100-38-10795	TRANSFER IN - CCCF	-10,000	Transfers from Other Funds	General
100-4265-720	BUILDINGS	10,000	Fire	General

36. Requesting to staff part time employees in Richmond to help with fire coverage during the day.

100-38-90000	APPROPRIATED FUND BALANCE	-45,900	Use of Fund Balance	General
100-4265-120	PART TIME EMPLOYEES	42,000	Fire	General
100-4265-130	PAYROLL TAXES AND BENEFITS	3,900	Fire	General

FAIRGROUNDS

Bart Esplin

37. ARPA: Add air scrubbers with ActivePure or similar technology to furnace and air-handlers at the Cache County Event Center.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-11,000	Intergovernmental	General
100-4511-740	CAPITALIZED EQUIPMENT	11,000	Fairgrounds	General

38. Restaurant Tax award to replace portable bleachers. Reclassify County match for the project.

100-4511-740	CAPITALIZED EQUIPMENT	28,500	Fairgrounds	General
100-4511-720	BUILDINGS	-12,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-16,500	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	16,500	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-16,500	Facility Awards	Restaurant Tax

39. Restaurant Tax award for lighting upgrade for the rodeo arena. Reclassify County match for the project.

100-4511-730	IMPROVEMENTS	201,900	Fairgrounds	General
100-4511-720	BUILDINGS	-50,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-151,900	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	151,900	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-151,900	Facility Awards	Restaurant Tax



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
40. Restaurant Tax award for concrete floor in the livestock barn. Reclassify County match for the project.				
100-4511-730	IMPROVEMENTS	124,600	Fairgrounds	General
100-4511-720	BUILDINGS	-25,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-99,600	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	99,600	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-99,600	Facility Awards	Restaurant Tax
41. Restaurant Tax award for lighting for parking on the east side. Reclassify County match for the project.				
100-4511-730	IMPROVEMENTS	67,400	Fairgrounds	General
100-4511-720	BUILDINGS	-13,000	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-54,400	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	54,400	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-54,400	Facility Awards	Restaurant Tax
42. Restaurant Tax award for lighting for the Roping Arena.				
100-4511-730	IMPROVEMENTS	103,100	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-103,100	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	103,100	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-103,100	Facility Awards	Restaurant Tax
43. Restaurant Tax award for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	25,400	Fairgrounds	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-25,400	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	25,400	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-25,400	Facility Awards	Restaurant Tax
44. Unspent Restaurant Tax award for Cheese and Dairy Festival from 2022.				
100-4511-482	SPECIAL EVENTS	8,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General
45. Donations received by the CCCF for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	12,000	Fairgrounds	General
100-38-10795	TRANSFER IN - CCCF	-12,000	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	12,000	Transfers to Other Funds	CCCF
795-38-72100	CONTRIBUTIONS - GENERAL	-12,000	Public Contributions	CCCF
46. Contribution from the Visitors Bureau for the Cheese and Dairy Festival.				
100-4511-482	SPECIAL EVENTS	5,000	Fairgrounds	General
100-38-10230	TRANSFER IN - VISITOR'S BUREAU	-5,000	Transfers from Other Funds	General
230-4810-100	TRANSFER OUT - GENERAL FUND	5,000	Transfers to Other Funds	Visitor's Bureau
230-4780-640	EVENT SPONSORSHIP	-5,000	Cache Valley Visitor's Bureau	Visitor's Bureau
47. Purchase 32 water shares at \$250 each for irrigation at the Fairgrounds.				
100-4511-260	BUILDING & GROUNDS	8,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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FAIR

Lane Parker

48. Restaurant Tax award to enhance the operations of the Fair.

100-4620-480	ENTERTAINMENT	27,800	Fair	General
100-4620-620	SECURITY AND OTHER SERVICES	14,800	Fair	General
100-4620-221	ADVERTISING	8,200	Fair	General
100-4620-251	NON-CAPITALIZED EQUIPMENT	4,200	Fair	General
100-4620-250	EQUIPMENT SUPPLIES & MAINT	14,100	Fair	General
100-4620-230	TRAVEL	4,200	Fair	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-73,300	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	73,300	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-73,300	Facility Awards	Restaurant Tax

49. Change in accounting method for Carnival operations. All ticketing is operated online by the carnival company. The County only needs to recognize the revenue received for providing space for the carnival.

100-38-90000	APPROPRIATED FUND BALANCE	36,100	Use of Fund Balance	General
100-4620-621	MISC SERVICES - CARNIVAL CONTR	-36,100	Fair	General

RODEO

Lamont Poulsen

50. Restaurant Tax award to enhance the operations of the Rodeo.

100-4621-221	ADVERTISING	8,100	Rodeo	General
100-4621-230	TRAVEL	4,200	Rodeo	General
100-38-10260	TRANSFER IN - RESTAURANT TAX	-12,300	Transfers from Other Funds	General
260-4810-100	TRANSFER OUT - GENERAL FUND	12,300	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-12,300	Facility Awards	Restaurant Tax

TREASURER

Craig McAllister

51. ARPA: Preserve and digitize records and make them available online.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-10,000	Intergovernmental	General
100-4810-150	TRANSFER OUT - TAX ADMIN FUND	10,000	Transfers to Other Funds	General
150-38-10100	TRANSFER IN - GENERAL FUND	-10,000	Transfers from Other Funds	Tax Administration
150-4143-310	PROFESSIONAL & TECHNICAL	10,000	Treasurer	Tax Administration

PUBLIC WORKS ADMIN

Matt Phillips

52. ARPA: Training and Conference Facility. Install audio and visual equipment such as microphones, webcams, screens, workstations, projectors, phones, and tables in the office, conference rooms, and common area in order to hold virtual trainings and meetings.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-85,000	Intergovernmental	General
100-4810-200	TRANSFER OUT - MUNICIPAL SERV	85,000	Transfers to Other Funds	General
200-38-10100	TRANSFER IN - GENERAL FUND	-85,000	Transfers from Other Funds	Municipal Services
200-4410-740	CAPITALIZED EQUIPMENT	85,000	Public Works Admin	Municipal Services



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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ROADS

Matt Phillips

53. Requesting funds to purchase a dozer for road construction.

200-4415-740	CAPITALIZED EQUIPMENT	500,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-500,000	Use of Fund Balance	Municipal Services

54. Additional overtime and pipe needed due to excessive snow this winter.

200-4415-115	OVERTIME	30,000	Roads	Municipal Services
200-4415-422	PIPE, DRAINAGE & BOXES	30,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-60,000	Use of Fund Balance	Municipal Services

55. Request additional funds to provide classes and training from bridgerland for CDL, LTAP, and fuel Systems.

200-4415-230	TRAVEL & TRAINING	7,000	Roads	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-7,000	Use of Fund Balance	Municipal Services

56. ARPA: Increased culvert project costs due to flooding this spring and one additional culvert project.

100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-1,500,000	Intergovernmental	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	1,500,000	Transfers to Other Funds	General
400-38-10100	TRANSFER IN - GENERAL FUND	-1,500,000	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE	1,500,000	Road Facilities	Capital Projects

TRAILS MANAGEMENT

Interim: Dirk Anderson

57. Restaurant Tax award for Blacksmith Fork corridor connectivity study

200-4780-480	TRAIL DEVELOPMENT	20,000	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-20,000	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	20,000	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-20,000	Facility Awards	Restaurant Tax

58. Restaurant Tax award for Deep Canyon Trailhead traffic impact study

200-4780-480	TRAIL DEVELOPMENT	14,500	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-14,500	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	14,500	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-14,500	Facility Awards	Restaurant Tax

59. Restaurant Tax award for Smithfield Bonneville Shoreline trail feasibility study

200-4780-480	TRAIL DEVELOPMENT	20,000	Trails Management	Municipal Services
200-38-10260	TRANSFER IN - RESTAURANT TAX	-20,000	Transfers from Other Funds	Municipal Services
260-4810-200	TRANSFER OUT - MUNI SERV FUND	20,000	Transfers to Other Funds	Restaurant Tax
260-4784-925	RECREATION FACILITIES	-20,000	Facility Awards	Restaurant Tax



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
60. RAPZ Tax award for trail and active transportation program funding				
200-4780-110	FULL TIME EMPLOYEES	10,500	Trails Management	Municipal Services
200-4780-130	EMPLOYEE BENEFITS	5,000	Trails Management	Municipal Services
200-4780-210	SUBSCRIPTIONS & MEMBERSHIPS	1,000	Trails Management	Municipal Services
200-4780-230	TRAVEL & TRAINING	1,300	Trails Management	Municipal Services
200-4780-240	OFFICE EXPENSES	1,000	Trails Management	Municipal Services
200-4780-250	EQUIPMENT SUPPLIES & MAINT	4,000	Trails Management	Municipal Services
200-4780-280	COMMUNICATIONS	1,200	Trails Management	Municipal Services
200-4780-290	TRAIL SIGNAGE AND AMENITIES	500	Trails Management	Municipal Services
200-4780-310	PROFESSIONAL AND TECHNICAL	37,500	Trails Management	Municipal Services
200-4780-311	SOFTWARE	1,000	Trails Management	Municipal Services
200-4780-620	MISCELLANEOUS SERVICES	1,000	Trails Management	Municipal Services
200-38-93000	APPR FUND BALANCE - PARKS/REC	17,300	Use of Fund Balance	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	28,700	Use of Fund Balance	Municipal Services
200-38-10265	TRANSFER IN - RAPZ TAX FUND	-110,000	Transfers from Other Funds	Municipal Services
265-4786-925	RECREATION FACILITIES	-110,000	Facility Awards	RAPZ Tax
265-4810-200	TRANSFER OUT - MUNI SERV FUND	110,000	Transfers to Other Funds	RAPZ Tax
SENIOR CENTER: NUTRITION				Giselle Madrid
61. ARPA: Expand the Meals on Wheels program to 100 additional citizens.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-40,000	Intergovernmental	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	40,000	Transfers to Other Funds	General
240-38-10100	TRANSFER IN - GENERAL FUND	-40,000	Transfers from Other Funds	Council on Aging
240-4970-240	SUPPLIES	28,000	Nutrition	Council on Aging
240-4970-382	MEALS - NICHOLAS	6,000	Nutrition	Council on Aging
240-4970-383	US FOODSERVICE	6,000	Nutrition	Council on Aging
62. ARPA: Provide public WIFI access to patrons.				
100-33-15700	FED GRANT - CORONAVIRUS RELIEF	-30,000	Intergovernmental	General
100-4810-240	TRANSFER OUT - COUNCIL ON AGE	30,000	Transfers to Other Funds	General
240-38-10100	TRANSFER IN - GENERAL FUND	-30,000	Transfers from Other Funds	Council on Aging
240-4971-740	CAPITALIZED EQUIPMENT	30,000	Senior Center	Council on Aging
63. New floor cleaner, AED for bus, radio equipment for the Center, and yoga instructor				
240-4971-251	NON CAPITALIZED EQUIPMENT	7,500	Senior Center	Council on Aging
240-4970-251	NON CAPITALIZED EQUIPMENT	5,500	Nutrition	Council on Aging
240-4971-620	MISC SERVICES	1,000	Senior Center	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	-14,000	Use of Fund Balance	Council on Aging
64. Replace meal on wheels vehicle was totalled in an accident. Offset by insurance proceeds.				
240-4971-740	CAPITALIZED EQUIPMENT	69,900	Senior Center	Council on Aging
240-36-51000	SALE OF CAPITAL ASSETS	-69,900	Sale of Assets	Council on Aging



Budget Amendment Account Detail

Hearing Date: 06.27.2023; Vote Date: 07.11.2023

Account	Title	Amount	Source or Department	Fund
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Tax Administration Update

65. Allocation of new budget amounts attributable to the Tax Administration fund.

100-4145-999	TAX ADMIN - ATTORNEY 9%	-200	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-2,900	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	3,100	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	-3,100	Use of Fund Balance	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	200	Tax Administration Allocatio	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	2,900	Tax Administration Allocatio	Tax Administration



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	18,026,000	-	18,026,000
Sales Taxes	10,271,000	-	10,271,000
	28,297,000	-	28,297,000
Other Revenues			
Intergovernmental	10,575,300	4,294,800	14,870,100
Charges for Services	9,371,700	74,800	9,446,500
Licenses and Permits	130,000	-	130,000
Fines and Forfeitures	126,000	-	126,000
Interest and Investment Income	350,000	-	350,000
Rental Income	177,400	-	177,400
Public Contributions	99,500	300	99,800
Miscellaneous Revenue	8,100	-	8,100
	20,838,000	4,369,900	25,207,900
Other Financing Sources			
Lease Proceeds	824,500	-	824,500
Sale of Assets	283,000	-	283,000
Transfers from Other Funds	61,800	573,000	634,800
Use of Fund Balance	6,923,335	441,000	7,364,335
	8,092,635	1,014,000	9,106,635
Total Revenues	57,227,635	5,383,900	62,611,535
EXPENDITURES			
General Government			
Council	467,100	-	467,100
Executive	531,200	-	531,200
Finance	972,400	803,600	1,776,000
Human Resources	553,700	172,000	725,700
GIS	137,700	-	137,700
IT	2,079,600	-	2,079,600
Clerk	280,000	-	280,000
Auditor	35,500	-	35,500
Elections	542,200	28,200	570,400



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Recorder	1,119,500	98,300	1,217,800
Attorney	2,627,900	161,400	2,789,300
Public Defender	1,150,800	41,500	1,192,300
Victim Advocate	2,253,500	5,000	2,258,500
Buildings and Grounds	649,900	36,800	686,700
Economic Development	333,900	-	333,900
USU Extension Services	254,600	-	254,600
Agriculture Promotion	-	-	-
Miscellaneous and General	86,300	-	86,300
Contributions to Other Units	3,847,835	265,000	4,112,835
	17,923,635	1,611,800	19,535,435
Public Safety			
Sheriff: Administration	1,961,700	531,500	2,493,200
Sheriff: Criminal	6,680,100	-	6,680,100
Sheriff: Support Services	3,825,300	5,000	3,830,300
Sheriff: Corrections	10,678,900	-	10,678,900
Emergency Management	478,800	171,100	649,900
Animal Control	214,500	-	214,500
Animal Impound	391,600	300	391,900
Ambulance	1,980,800	4,900	1,985,700
Fire	2,043,500	194,200	2,237,700
	28,255,200	907,000	29,162,200
Culture and Recreation			
Fairgrounds	2,143,900	494,900	2,638,800
Library Services	230,800	-	230,800
Fair	229,600	37,200	266,800
Rodeo	363,300	12,300	375,600
State Fair	1,000	-	1,000
	2,968,600	544,400	3,513,000
Health and Welfare			
Health Services	-	277,700	277,700
	-	-	-
	-	-	-
	-	277,700	277,700



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Other Financing Uses			
Compensation Reserve	460,900	-	460,900
Transfers to Other Funds	7,619,300	2,043,000	9,662,300
Addition to Fund Balance	-	-	-
	8,080,200	2,043,000	10,123,200
Total Expenditures	57,227,635	5,383,900	62,611,535



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	8,716,000	-	8,716,000
	8,716,000	-	8,716,000
Other Revenues			
Intergovernmental	4,168,700	79,000	4,247,700
Charges for Services	1,420,700	-	1,420,700
Licenses and Permits	1,200,000	-	1,200,000
Interest and Investment Income	10,000	-	10,000
Public Contributions	7,000	-	7,000
Miscellaneous Revenue	17,000	-	17,000
	6,823,400	79,000	6,902,400
Other Financing Sources			
Sale of Assets	490,000	-	490,000
Transfers from Other Funds	2,735,800	623,900	3,359,700
Use of Fund Balance	2,695,500	516,700	3,212,200
	5,921,300	1,140,600	7,061,900
Total Revenues	21,460,700	1,219,600	22,680,300
EXPENDITURES			
General Government			
Development Services Administration	559,600	-	559,600
Zoning Administration	533,400	-	533,400
Building Inspection	1,352,300	-	1,352,300
Sanitation and Waste Collection	-	2,100	2,100
Miscellaneous Expense	1,500	-	1,500
	2,446,800	2,100	2,448,900
Public Safety			
Sheriff: Animal Control	12,000	-	12,000
Fire-EMS	382,600	-	382,600
	394,600	-	394,600
Public Works			
Public Works Admin	749,700	85,000	834,700
Roads	7,090,400	646,000	7,736,400



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Vegetation Management	963,600	-	963,600
Engineering	2,916,500	-	2,916,500
Contributions to Other Governments	4,200,000	-	4,200,000
	15,920,200	731,000	16,651,200
Culture and Recreation			
Trails Management	1,787,400	486,500	2,273,900
Eccles Ice Center Support	22,000	-	22,000
	1,809,400	486,500	2,295,900
Other Financing Uses			
Compensation Reserve	87,900	-	87,900
Transfers to Other Funds	801,800	-	801,800
Addition to Fund Balance	-	-	-
	889,700	-	889,700
Total Expenditures	21,460,700	1,219,600	22,680,300



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	454,900	-	454,900
Charges for Services	91,400	-	91,400
Public Contributions	-	-	-
Miscellaneous Revenue	2,000	-	2,000
	548,300	-	548,300
Other Financing Sources			
Sale of Assets	-	69,900	69,900
Transfers from Other Funds	712,900	70,000	782,900
Use of Fund Balance	90,800	14,000	104,800
	803,700	153,900	957,600
Total Revenues	1,352,000	153,900	1,505,900
EXPENDITURES			
Health and Welfare			
Nutrition	721,200	45,500	766,700
Senior Center	433,800	108,400	542,200
Access	186,500	-	186,500
	1,341,500	153,900	1,495,400
Other Financing Uses			
Compensation Reserve	10,500	-	10,500
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	10,500	-	10,500
Total Expenditures	1,352,000	153,900	1,505,900



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,083,000	-	1,083,000
	1,083,000	-	1,083,000
Other Revenues			
Charges for Services	305,000	-	305,000
	305,000	-	305,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	173,700	-	173,700
	173,700	-	173,700
Total Revenues	1,561,700	-	1,561,700
EXPENDITURES			
General Government			
Contributions to Other Units	50,000	-	50,000
	50,000	-	50,000
Health and Welfare			
Bear River Health Department	1,206,700	-	1,206,700
Air Pollution Control	305,000	-	305,000
	1,511,700	-	1,511,700
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	1,561,700	-	1,561,700



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	4,694,400	10,000	4,704,400
	4,694,400	10,000	4,704,400
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Revenues	4,694,400	10,000	4,704,400
EXPENDITURES			
Health and Welfare			
Mental Health Services	4,694,400	10,000	4,704,400
	4,694,400	10,000	4,704,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	4,694,400	10,000	4,704,400



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	345,000	-	345,000
Public Contributions	75,000	-	75,000
Miscellaneous Revenue	-	-	-
	420,000	-	420,000
Other Financing Sources			
Transfers from Other Funds	10,000	-	10,000
Use of Fund Balance	284,400	-	284,400
	294,400	-	294,400
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Total Revenues	714,400	-	714,400
EXPENDITURES			
Public Safety			
Children's Services	714,400	-	714,400
	714,400	-	714,400
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	714,400	-	714,400



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,400,000	-	1,400,000
	1,400,000	-	1,400,000
Other Revenues			
Intergovernmental	13,800	-	13,800
Charges for Services	36,000	-	36,000
Public Contributions	4,200	-	4,200
Miscellaneous Revenue	-	-	-
	54,000	-	54,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	42,000	-	42,000
	42,000	-	42,000
Total Revenues	1,496,000	-	1,496,000
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,090,500	-5,000	1,085,500
	1,090,500	-5,000	1,085,500
Other Financing Uses			
Transfers to Other Funds	260,900	5,000	265,900
Compensation Reserve	8,000	-	8,000
Addition to Fund Balance	136,600	-	136,600
	405,500	5,000	410,500
Total Expenditures	1,496,000	-	1,496,000



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	3,895,500	-	3,895,500
	3,895,500	-	3,895,500
Other Revenues			
Charges for Services	564,600	-	564,600
Miscellaneous Revenue	1,000	-	1,000
	565,600	-	565,600
Other Financing Sources			
Transfers from Other Funds	-	10,000	10,000
Use of Fund Balance	835,100	3,100	838,200
	835,100	13,100	848,200
Total Revenues	5,296,200	13,100	5,309,300
EXPENDITURES			
General Government			
Tax Administration Allocations	1,883,300	3,100	1,886,400
IT	472,600	-	472,600
Assessor	2,287,000	-	2,287,000
Treasurer	366,600	10,000	376,600
Miscellaneous Expense	84,000	-	84,000
Contributions to Other Units	145,000	-	145,000
	5,238,500	13,100	5,251,600
Other Financing Uses			
Compensation Reserve	57,700	-	57,700
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	57,700	-	57,700
Total Expenditures	5,296,200	13,100	5,309,300



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	4,970,700	1,500,000	6,470,700
Use of Fund Balance	-	-	-
	4,970,700	1,500,000	6,470,700
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Total Revenues	4,970,700	1,500,000	6,470,700
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	4,970,700	1,500,000	6,470,700
	4,970,700	1,500,000	6,470,700
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	4,970,700	1,500,000	6,470,700



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	1,879,900	-	1,879,900
Use of Fund Balance	-	-	-
	1,879,900	-	1,879,900
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Total Revenues	1,879,900	-	1,879,900
EXPENDITURES			
Debt Payments			
Bonds	1,062,700	-	1,062,700
Sheriff Vehicle Lease	795,900	-	795,900
Fire Vehicle Lease	21,300	-	21,300
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	1,879,900	-	1,879,900
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
<hr/>			
Total Expenditures	1,879,900	-	1,879,900



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	70,000	-	70,000
Other Revenues			
Intergovernmental	266,000	-	266,000
	266,000	-	266,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	336,000	-	336,000
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	322,600	-	322,600
	322,600	-	322,600
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	13,400	-	13,400
Total Expenditures	336,000	-	336,000



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,453,000	-	2,453,000
	2,453,000	-	2,453,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	599,700	599,700
	-	599,700	599,700
Total Revenues	2,453,000	599,700	3,052,700
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	367,900	88,400	456,300
Facility Awards	2,085,100	-89,200	1,995,900
	2,453,000	-800	2,452,200
Other Financing Uses			
Transfers to Other Funds	-	600,500	600,500
Addition to Fund Balance	-	-	-
	-	600,500	600,500
Total Expenditures	2,453,000	599,700	3,052,700



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	3,158,000	-	3,158,000
	3,158,000	-	3,158,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	1,220,700	1,220,700
	-	1,220,700	1,220,700
Total Revenues	3,158,000	1,220,700	4,378,700
EXPENDITURES			
Culture and Recreation			
Program Awards	1,465,300	191,900	1,657,200
Facility Awards	1,595,300	912,400	2,507,700
	3,060,600	1,104,300	4,164,900
Other Financing Uses			
Transfers to Other Funds	97,400	116,400	213,800
Addition to Fund Balance	-	-	-
	97,400	116,400	213,800
Total Expenditures	3,158,000	1,220,700	4,378,700



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	7,898,000	-	7,898,000
	7,898,000	-	7,898,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	16,688,500	16,688,500
	-	16,688,500	16,688,500
<hr/>			
Total Revenues	7,898,000	16,688,500	24,586,500
EXPENDITURES			
Streets and Public Improvements			
Road Projects	6,172,900	16,583,800	22,756,700
	6,172,900	16,583,800	22,756,700
Other Financing Uses			
Transfers to Other Funds	1,725,100	104,700	1,829,800
Addition to Fund Balance	-	-	-
	1,725,100	104,700	1,829,800
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Total Expenditures	7,898,000	16,688,500	24,586,500



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	656,850	-	656,850
Interest and Investment Income	1,500	-	1,500
Miscellaneous Revenue	153,700	-	153,700
	812,050	-	812,050
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	147,950	-	147,950
	147,950	-	147,950
Total Revenues	960,000	-	960,000
EXPENDITURES			
General Government			
Airport	952,000	-	952,000
	952,000	-	952,000
Other Financing Uses			
Compensation Reserve	8,000	-	8,000
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	8,000	-	8,000
Total Expenditures	960,000	-	960,000



Cache
County
- 1857 -

Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	121,000	-	121,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
	-	-	-
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	121,000	-	121,000
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	100	-	100
Public Contributions	50,000	-28,000	22,000
	50,100	-28,000	22,100
Other Financing Sources			
Transfers from Other Funds	-	-	-
Use of Fund Balance	1,000	-	1,000
	1,000	-	1,000
Total Revenues	51,100	-28,000	23,100
EXPENDITURES			
General Government			
Miscellaneous Expense	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	50,000	-28,000	22,000
Addition to Fund Balance	-	-	-
	50,000	-28,000	22,000
Total Expenditures	50,000	-28,000	22,000



Budget Amendment by Fund

Hearing Date: 06.27.2023; Vote Date 07.11.2023

Fund	Current Budget	Amendment					New Budget
		Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	57,227,635	4,369,900	3,340,900	573,000	2,043,000	-441,000	62,611,535
Municipal Services	21,460,700	79,000	1,219,600	623,900	-	-516,700	22,680,300
Council on Aging	1,352,000	69,900	153,900	70,000	-	-14,000	1,505,900
Health	1,561,700	-	-	-	-	-	1,561,700
Mental Health	4,694,400	10,000	10,000	-	-	-	4,704,400
Children's Justice Center	714,400	-	-	-	-	-	714,400
Visitor's Bureau	1,496,000	-	-5,000	-	5,000	-	1,496,000
Tax Administration	5,296,200	-	13,100	10,000	-	-3,100	5,309,300
Capital Projects	4,970,700	-	1,500,000	1,500,000	-	-	6,470,700
Debt Service	1,879,900	-	-	-	-	-	1,879,900
CDRA	336,000	-	-	-	-	-	336,000
Restaurant Tax	2,453,000	-	-800	-	600,500	-599,700	3,052,700
RAPZ Tax	3,158,000	-	1,104,300	-	116,400	-1,220,700	4,378,700
CCCOG	7,898,000	-	16,583,800	-	104,700	-16,688,500	24,586,500
Airport	960,000	-	-	-	-	-	960,000
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	51,100	-28,000	-	-	-28,000	-	23,100
Total County Budget	115,630,735	4,500,800	23,919,800	2,776,900	2,841,600	-19,483,700	142,392,135

Resolution 2023-07

Cache County, Utah

A RESOLUTION FOR MULTI-JURISDICTIONAL ACCESS AND TO ACCEPT THE DEDICATION OF 1400 WEST AS A COUNTY ROAD

Whereas, the Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development requires that municipal development accessing county roadways must obtain the express written approval of the Cache County Council; and

Whereas, the proposed multi-jurisdictional access request and Public Works Review (Exhibit A) has been reviewed by the Cache County Council; and

Whereas, the Cache County Council has determined that it is appropriate for the County to permit the proposed multi-jurisdictional access request; and

Whereas, per the Cache County Code §12.01.010.A Acceptance Of Right Of Way, Easements And Roadways the County Council shall authorize the county executive to accept, accept with conditions, or reject any new rights of way or easements for incorporation into the county's roadway or trail network. All such actions shall be made at a noticed public meeting; and

Whereas, The Cache County Council in in a regular meeting, lawful notice of which has been given, finds that it is in the best interest of the citizens of Cache County to accept the dedication of 1400 West as a County Road (as shown on "Exhibit A" attached hereto and made a part hereof); and

Now, therefore, the Cache County Council hereby adopts the following resolution:

1. Approval of the proposed multi-jurisdictional access request of 1400 West for the Willow Lakes Subdivision.
2. Authorization of The Cache County Executive to execute an agreement for the dedication of 1400 West as a County Road.
3. This resolution shall become effective immediately upon adoption.

Resolved this 27th day of June, 2023.

Cache County Council

Attest:

David Erickson, Chair
Cache County Council

Brysom Behm
Deputy Cache County Clerk

MEMORANDUM**22 JUNE 2023****To:** County Council**From:** Matt Phillips**Subject:** Request for Multi-Jurisdictional access and acceptance of new right-of-way**A. Description**

This memorandum is issued in response to a multi-jurisdictional access request (Attachment A) and acceptance of approximately 500-feet of new road right-of-way. The request, made by Brett Jensen of Certeza is to allow the Willow Lakes Subdivision, a new 132-lot subdivision within the Logan City limits, to access 1400 West, between 900 South and 1100 South and dedicate to the County the missing portion of right-of-way to complete the connection (Attachment B).

B. Multi-Jurisdictional Access Requirements

The Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development specifies that, “Municipal Development Accessing County Roadways: *No municipal development shall be permitted to access a County roadway without the express written approval from the Cache County Council. It is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible*”.

C. New Right-of-way Requirements

The Cache County Code §12.01.010 Rights of Way and Roadway Authority:

A. Acceptance Of Rights Of Way, Easements, And Roadways:

1. *The county council shall authorize the county executive to accept, accept with conditions, or reject any new rights of way or easements for incorporation into the county's roadway or trail network. All such actions shall be made at a noticed public meeting.*

D. Proponent Request Information

In addition to the request letter (Attachment A) the following what sent to the County via email.

As part of the subdivision approval from Logan City Planning they included the following condition:

5. Phase 1 shall include 1400 West improved with a modified cross section and connected to the 900 South Street stub approximately 1600 feet tot eh north of the project site. This street needs to be built to city specifications and not county specifications.



Logan City land development code requires that a development with greater than 20 lots have a minimum of 3 connections. It has historically been commonplace to require one viable connection and stubs for future connections. However, this project is large and it was determined that the timing of future development to the north is uncertain. Consequently, it was proposed that the second viable connection be completed during Phase 1. There were several reason why 1400 West was the best choice for this second connection, as follows;

- 1000 West is a UDOT road and they would only grant a single connection that must align with Dahle Way to the east. Because Dahle Way is not aligned with the normal grid, this prevented us from pursuing a different plan with connections to 10th West at both 1100 S and 1200 S. We were told by UDOT that we must align with Dahle Way and the spacing for either of the other two on-grid connections would be too tight. Therefore, no other connections would be allowed along the 10th West frontage.
- There were no existing ROWs to the West or South. Additionally, there is an environmental conservation easement along the Logan River to the South and West .This easement is meant to preserve the riparian corridor in a natural state without roads and other development running through it. To attempt a connection to the West or South would impose on the intent of that easement.
- 1400 West already had an existing ROW for most of its length that is both acknowledged and respected by neighboring property owners. Consequently, improvements to make this a viable connection could be done without destroying fencing or adversely impacting current farming operations.
- The missing southern portion of 1400 West ROW was able to be acquired amicably from the Parker family whom we've met with several times over the last few years and have received general support from. As a note, the Parkers are the only adjacent farming operation that would have fencing affected by the improvement of this ROW.

E. County Road Information

Currently there is no road within the platted right-of-way of 1400 West. The land is used by the adjacent property owners for grazing.

The proposed subdivision is proposing to dedicate the required additional right-of-way and construct 1400 West to meet or exceed county standards.

This section of 1400 West is disconnected from other County Roads and is bounded on the north and south by Logan City. The impacts of the development on County Roads will be limited to 1400 West.

Logan City is willing to accept maintenance reasonability of the roadway.

F. Staff Recommendation

This request has been reviewed by Public Works and the recommendation is that the request for the multi-jurisdictional access be approved, and the County Executive be authorized to accept the new right-of-way of 1400 West.



civilsolutionsgroup inc.

June 6, 2023

Cache County Council
179 North Main
Logan, UT 84321

RE: Willow Lakes Multi-Jurisdictional Access Request

To whom it may concern:

The Willow Lakes Subdivision, a 132-lot single-family subdivision is being proposed on ground currently within the Logan City limits south of the proposed intersection of 1400 West and 1100 South. Given the number of lots, the City is requiring that the subdivision connect to two independent public rights-of-way for emergency access purposes, the first being 1000 West (SR-252) and the second being 1400 West. Per City requirements, both connections will have to be constructed prior to granting occupancy to residents of lots contained in the already recorded Phase 1 plat. The proposed 1400 West connection extending from 1100 South to 900 South (approximately 1,650 linear-feet) has been engineered to Logan City Standards, but would traverse County land not currently incorporated into Logan City municipal boundaries. The applicant and Logan City are requesting that the County permit the construction of said roadway with the understanding that the Developer will be responsible for all costs associated with construction of the roadway, and Logan City Public Works for all maintenance connected with the right-of-way.

In an effort to understand the level of traffic using the 1400 West roadway, the following observations have been made:

- Until the 1400 West roadway is further extended to connect with 600 South Street, all traffic would be routed through the existing Springs Subdivision and Henry's Point Subdivisions. Given the local and low-speed nature of these roadways together with the longer travel distance from the 1100 South 1400 West intersection to 600 South vs. 1000 West (4,040 ln-ft vs. 2,830 ln-ft), it is expected that most traffic (~80%) will be using 1000 West via 1100 South to enter and exit the subdivision.
- Each single-family dwelling is expected to generate 9.4 trips per day (per the ITE Trip Generation manual, 11th edition) producing an average weekday traffic volume of 1,245 trips with 50% entering, and 50% exiting.
- Based on these trip generation numbers, average weekday traffic on 1400 West is expected to be **249 trips**, less than most local neighborhood roads.
- As this proposed roadway segment is disconnected from all other County roadways, no direct or indirect impacts are expected to other portions of the County Roadway network.

Per the Cache County Road Manual section 5.6 Access Requirements for Multi-Jurisdictional Development each development must receive approval by the County Council by written approval to access a County Roadway. The same section of the Manual also states, *"it is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible."*

Given geographical (rivers/streams), environmental (jurisdictional wetlands), and UDOT policy constraints (UDOT has restricted the project to a single access point), the proposed subdivision has no other reasonable



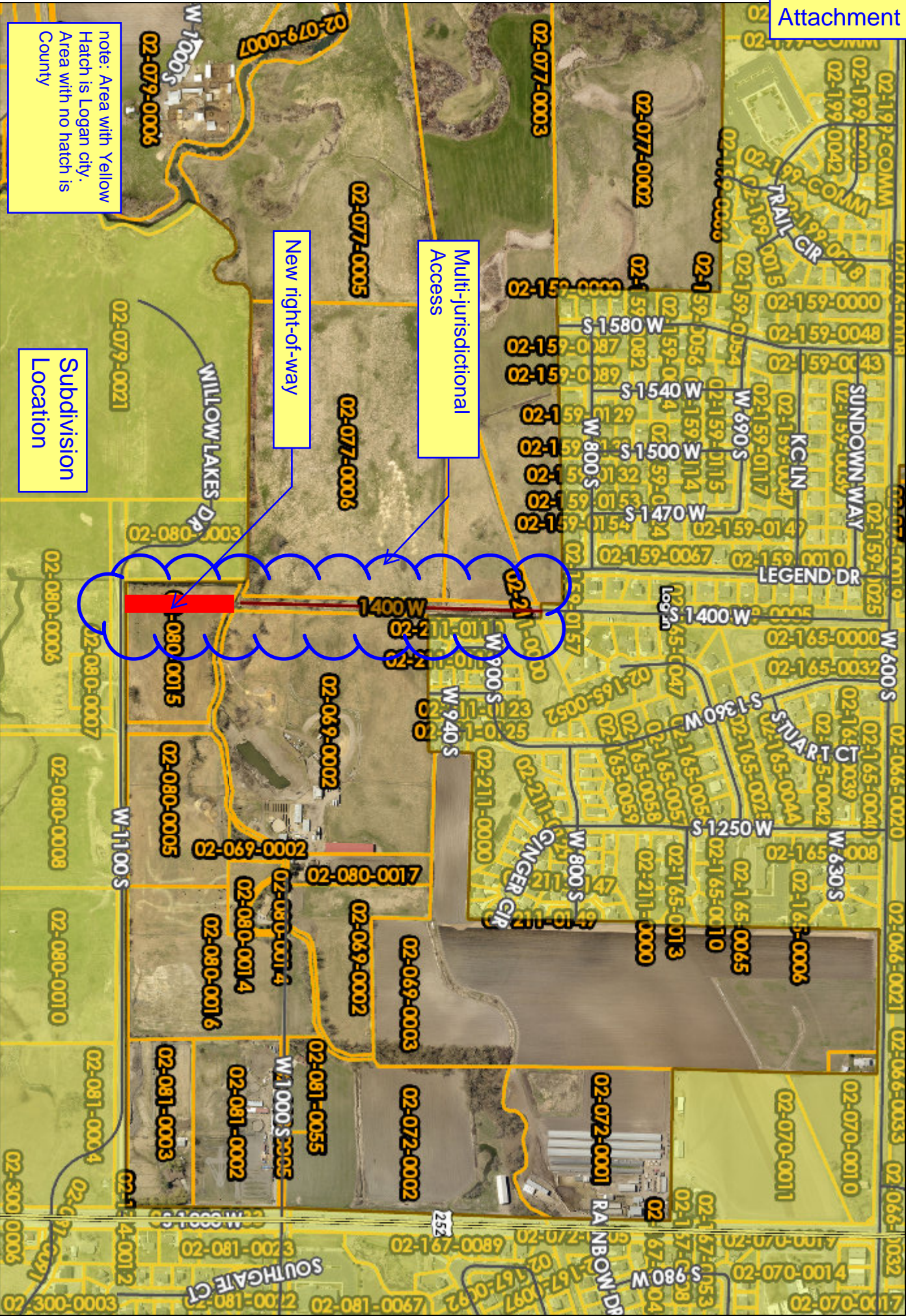
civilsolutionsgroup inc.

way of gaining a second access for emergency vehicle use other than constructing this roadway across the County's jurisdiction. It is also not possible to annex or accept ownership of the County roadway by the municipality until all the land east of 1400 West to 1000 West is also annexed so as to not leave the County with an island of unincorporated land.

In summary, please consider this request for written permission to construct 1400 West to Logan City standards understanding that the Developer would be responsible for all costs associated with construction and thereafter the City would assume responsibility for maintenance of the roadway.

Sincerely,

Michael E. Taylor, PE
Vice President
Civil Solutions Group, Inc.



CACHE COUNTY

Vehicle Fleet Analysis

2023



OFFICE OF THE COUNTY CLERK/AUDITOR

Audit Leadership:

County Clerk/Auditor: Jess W. Bradfield

Deputy Internal Auditor: Katherine Becker, CFE

Project Name– Vehicle Fleet Analysis	Workpaper Index # 11
Workpaper Name – Final	As of 1 May, 2023

PURPOSE

To review the County’s vehicle fleet and analyze the different fiscal options available for its management. Evaluate the current fleet management processes to identify short falls. NOTE: This is an analysis of feasible options, rather than a compliance audit. This report is not intended for corrective-action.

PROCEDURES PERFORMED

The Auditor pulled several data sets to compile the reviews below to include the County Insurance Schedule, the County Title Book in the Clerk/Auditors office, open contracts between the County and ‘The Bancorp,’ department specific asset reports maintained by the Sheriff and Fire Departments respectively. A financial cost analysis has been completed on a sampling of common County vehicles to assist in the exploration of fleet management options.

SUMMARY

The number of departments involved in some portion of tracking the County’s vehicle fleet lacks fluidity and is causing a negative fiscal impact on the County. At present there is no actively used centralized data set nor a Fleet Manager role. This has led to confusion on what vehicle assets the County holds, their insurance status, location of title, maintenance needed, mileage, assigned users, etc. In the reviews enumerated in Part I, the Auditor has attempted, to the best of her discovery, to identify errors in insurance, VIN, and title location. In Part II, the Auditor presents the financial cost analysis of three potential fleet management options.

PART I, REVIEW:

1– Quantity of Vehicles

Of the original data remitted to the Auditor there was first the matter of identifying what the County owned. The list of Vehicle titles maintained by the Clerk/Auditor did not match the contents of the title binder held in the same office. Several vehicles in mainly the Fire & Sheriff's departments had annotations that a specific title was being held at that department. This made it difficult to do an actual assessment of quantity without seeking the externally maintained lists from both the Fire Chief and the Sheriff. Additionally, the number of items enumerated on the County insurance roll, exceeded the listed records in the Clerk/Recorders office.

The Clerk/Auditor's office had a listing of **383** titled assets. Of those, **23** were notated as surplus (past tense), **2** were notated as having been traded in, and **126** were trailers or equipment outside the scope of this analysis. That left **232** fleet vehicles on the rolls, where the insurance roster (that was not intended to include trailers and equipment) listed **312** fleet vehicles.

The Clerk/Auditor's listing of vehicles used in the Sheriff's Department showed a total of **80** assets to include **37** trailers or equipment; The Sheriff's Department provided their list which showed **145** to include **35** trailers or equipment. A total difference of **65** items, **2** of which were trailers or equipment unrelated to this analysis.

The Clerk/Auditor's listing of vehicles used in the Fire Department(s) and matched against the County's Insurance roll, showed a total of **62** assets. Of these assets the Clerk/Auditor's office did not have physical custody of **21** of the titles. The Fire Chief scrubbed the list and annotated **2** assets as unknown in their entirety, **8** as intended for surplus, and **2** as no longer an asset of the County.

2– Custody of Titles

As the Clerk/Recorder's title report had annotated that some of the titles were held and maintained by the Department's that used them; The next logical step was to reach out to the Sheriff and Fire districts to see if we could examine what titles they had and verify the vehicle identification numbers. It was determined that they did not keep any titles and only removed them from the Clerk/Recorder's office for the purpose of trade or surplus.

We knew that several titles are held by Bancorp, a financial institute that County historically uses for the financing/leasing of vehicles until the lien was paid in full. These were verified against the master lease agreements from 2016, 2021, and 2023.

The Auditor sought assistance from the Assessor's Department of Motor Vehicles to research if the County still owned the assets missing title documents. This resulted in three applications for duplicate title.

3– Vehicle Identification Number(s) VIN Errors

Part of the list analysis was decoding the VINs through the Department of Transportation which flagged several as incomplete or inaccurate. This is why having access to the actual title was pivotal to correcting these. Additionally, VINs didn't match across data sets specifically the Clerk/Auditors or Department lists against the Insurance list. Several were a simple correction of the letter O vs the number 0 and those corrections have been annotated to send to the Utah Trust, our Insurance provider. The additional 33 VIN corrections have also been annotated to be send yet 1 is on a vehicle the County no longer owns.

4– Vehicles Insured Discrepancy

Of the 312 listed on the insurance schedule, 36 had been previously traded or coded for surplus. There is additionally 1 item the Fire Chief does not feel the County needs to insure as it never leaves the training field. The Auditor reached out to the insurer to see what the cost difference on this asset (a 5,000-gallon freightliner tank). 11 of the 36 assets were marked in the insurance record as being terminated sometime after July 1, 2022 which is the insurance effective date. The Counties 2022-2023 premiums are credited by proration on the subsequent invoice. The total estimated cost of these terminations as well as that of the erroneously insured assets is \$16,896.30.

PART II, COST ANALYSIS:

It was requested by the Audit Committee that the Auditor review how similar sized Counties are managing their Vehicle Fleet. In this research there are three options that are used predominantly.

Option I. LEASE FOR 24-36 MONTHS AND THEN TRADE UP

This is new to all Counties that are implementing it so there is not sufficient historical data to do a cost comparison to the outright purchase. Additionally, in the lease option, the leasing company limits mileage to 12,000-15,000 per year which is in line with the current agreements the County

has with Bancorp. However, as you will see in the analysis below, the average annual mileage in the state of Utah is 15,516. Lease companies also do not allow for permanent modifications to their leased vehicles as would be necessary with the fleet vehicles used by the Fire Department, Sheriff, and some sub-departments of Public Works. Items such as decals of the County logo may be prohibited in a lease agreement.

The standard maintenance of the vehicle may be included in the lease agreement but is not standard. At the end of the lease the County has no cash asset in the vehicle but does have the option to purchase the lease at market value. Leases often include additional administration fees on top of the mileage overage fees, financing interest, and titling.

Option II. FLEET MANAGEMENT / CASH PAY

A “Fleet Manager” is either contracted, or a full time employee of the County. In the Counties similar in size that utilize a Fleet Manager, their duties usually include the monitoring and tracking of the County’s fleet to include surplus, transfer, maintenance, etc. It appears to be common that a Fleet Manager would have experience as a mechanic so that the salary was partially offset by unnecessary repair costs as simple fixes and standard maintenance could be completed in-house. It was also mentioned that having a Fleet Manager who is also trained in auto mechanic, may reduce the time that vehicles are waiting at a repair shop. See Appendix B for Fleet Manager salary costs.

Currently in Cache, employees that are issued a county vehicle have ‘personal mileage’ (as defined by the IRS) withheld as a taxable benefit from their salary or pay.

Even with a Fleet Manager, Department heads or Elected Official will choose the make and model of vehicle that best suits the need for their specific department and purchases said vehicles with their annual budget allocation, the vehicles are then placed on the County’s Comprehensive & Collision insurance, fuel is purchased with or provided by County funds, and annual GASB-34 depreciation is completed at the end of the County fiscal year.

Option III. VEHICLE ALLOWANCE

A vehicle allowance is a taxable benefit similar to the County’s current cell phone allowance. A vehicle allowance is intended to compensate an employee for work-related mileage on their own personal vehicle. Note: It is consistent that the allowance is calculated for inside County mileage only. Longer trips such as conferences, the State Capital, etc. are reimbursed at whatever rate the

Council approved for the fiscal year in questions. By Statute the County's mileage reimbursement rate may not exceed the Federal mileage rate.

The calculation of the allowance model below takes into consideration the following factors:

- The mileage rate as passed by code or statute.
- The percent of miles expected to be driven in a month based off published analytics of average miles driven in the State of Utah.
- The average gas price in Cache County as reported by AAA (Figure 1)
- The average miles per gallon (mpg) of a specific vehicle.
- The average maintenance cost of a specific vehicle.*
- Annual depreciation based off vehicle type. (Figure 2)
- Monthly insurance premium of a 50-year-old male driver in the Logan zip code. (Figure 3)

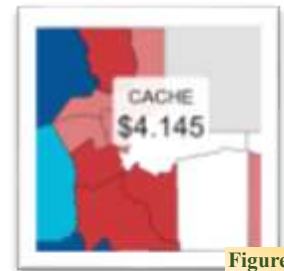


Figure 1

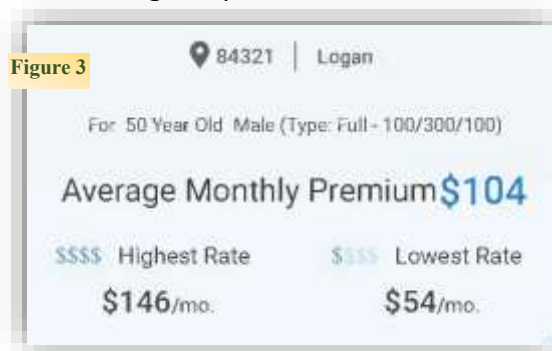


Figure 3

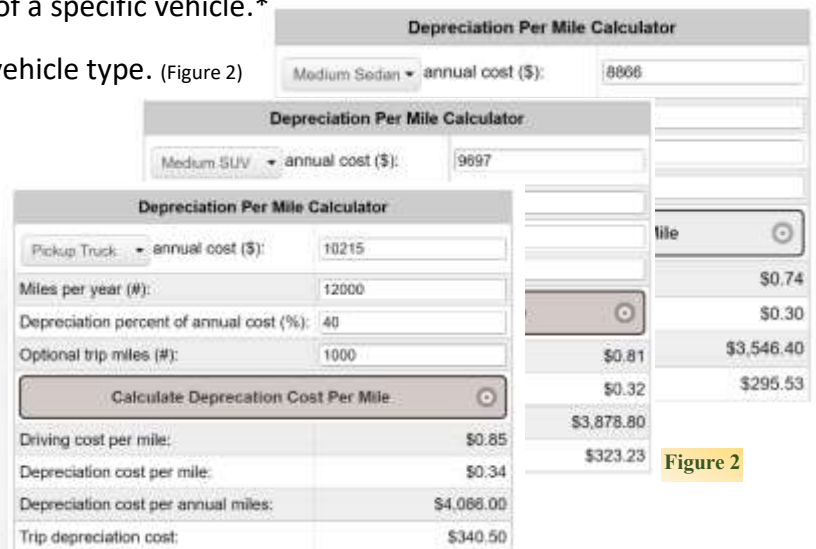



Figure 2

- The divisible monthly payment of a specific vehicle at its current Kelly Blue Book (KBB) value if paid over 36 months at a 0% interest rate – no down payment – 0% sales tax, and lastly the tax implications.

Work-Related Mileage Allowance	2023 IRS Rate	Mile Avg/ Month @ % Business use	AAA Gas Avg/ gal	Avg MPG	% Avg Annual Maint Cost	% Avg Monthly Insurance Premium	% Depreciation	% Monthly Payment at Current Value w/ Int /36 mo	2022 Marginal Tax Rate (Fed, FICA, State)	Pre Tax Vehicle Allowance	Net Pre Tax Vehicle Allowance	w/ Tax Inflation Vehicle Allowance	Net w/ Tax Inflation Vehicle Allowance
70.000%	0.655	1293	4.145	8	8	118	8	8	24.50%	≈	≈	≈	≈
2018 Jeep Grand Cherokee	0.655	905.1	4.145	20	466.2	82.6	226.26	406.371	24.50%	1,534.50	1,158.55	2,032.42	1,534.48
2021 Ford Explorer	0.655	905.1	4.145	21	512.4	82.6	226.26	521.619	24.50%	1,644.67	1,241.73	2,178.33	1,644.64
2020 Chevy Silverado	0.655	905.1	4.145	22	499.8	82.6	238.35	602.294	24.50%	1,728.26	1,304.84	2,289.05	1,728.23
2017 Ford Fusion	0.655	905.1	4.145	23	406.7	82.6	206.87	264.404	24.50%	1,343.72	1,014.51	1,779.73	1,343.70
2021 Ford F-150	0.655	905.1	4.145	19	551.6	82.6	238.35	720.419	24.50%	1,877.63	1,417.61	2,486.88	1,877.59
2016 Dodge Durango	0.655	905.1	4.145	19	472.5	82.6	226.26	358.75	24.50%	1,497.28	1,130.45	1,983.12	1,497.25
2019 Ram 1500	0.655	905.1	4.145	17	483.7	82.6	238.35	610.946	24.50%	1,785.73	1,348.23	2,365.16	1,785.70
Average Miles Driven Annually in Utah: 15,516										1,630.26	1,230.84	2,159.24	1,630.23

To run this analysis, the Auditor pulled seven of the common vehicles in the County Fleet. All calculated rates and values came from links found in the sources section at the end of this report.

	PER YEAR	70% Allw.	Financed	Cash
2018 Jeep Grand Cherokee		18,414.05	23,830.64	2,715.80




The Jeep Grand Cherokee Reliability Rating is **3.5 out of 5.0**, which ranks it 15th out of 26 for midsize SUVs.

The average annual repair cost is \$666 which means it has average ownership costs. The severity of repairs is average, and major issues are less frequent than average, so major repairs are not common for the Grand Cherokee.

3 ¹/₂ ⚙️⚙️⚙️⚙️⚙️
Above Average

	PER YEAR	70% Allw.	Financed	Cash
2021 Ford Explorer		19,736.04	25,490.27	2,760.15




The Ford Explorer Reliability Rating is **3.5 out of 5.0**, which ranks it 19th out of 26 for midsize SUVs.

The average annual repair cost is \$732 which means it has average ownership costs. The severity of repairs is average and the frequency of those issues is low, so major repairs are uncommon for the Explorer.

3 ¹/₂ ⚙️⚙️⚙️⚙️⚙️
Above Average

	PER YEAR	70% Allw.	Financed	Cash
2020 Chevy Silverado		20,739.16	26,643.95	2,587.61



The Chevrolet Silverado 1500 Reliability Rating is **3.5 out of 5.0**, which ranks it 5th out of 17 for fullsize trucks.

The average annual repair cost is \$714 which means it has average ownership costs. While repairs tend to be more severe than average, the number of those issues is low, so major repairs are uncommon for the Silverado 1500.

3 ¹/₂ ⚙️⚙️⚙️⚙️⚙️
Above Average

	PER YEAR	70% Allw.	Financed	Cash
2017 Ford Fusion		16,124.66	21,501.67	2,482.04




The Ford Fusion Reliability Rating is **4.0 out of 5.0**, which ranks it 18th out of 24 for midsize cars.

The average annual repair cost is \$581 which means it has average ownership costs. The frequency and severity of repairs are both fairly average when compared with all other vehicles.


4 ⚙️⚙️⚙️⚙️⚙️
Above Average

	PER YEAR	70% Allw.	Financed	Cash
2021 Ford F-150		22,531.57	28,625.34	2,686.51




The Ford F-150 Reliability Rating is **3.5 out of 5.0**, which ranks it 7th out of 17 for fullsize trucks.

The average annual repair cost is \$788 which means it has higher than average ownership costs. While repairs tend to be more severe than average, these issues occur less often, so major repairs are infrequent for the F-150.

3 ¹/₂


Above Average

	PER YEAR	70% Allw.	Financed	Cash
2020 Chevy Silverado		20,739.16	26,643.95	2,587.61




The Ram 1500 Reliability Rating is **3.5 out of 5.0**, which ranks it 1st out of 17 for fullsize trucks.

The average annual repair cost is \$691 which means it has average ownership costs. The severity of repairs is average and the frequency of those issues is low, so major repairs are uncommon for the 1500.

3 ¹/₂



Above Average

	PER YEAR	70% Allw.	Financed	Cash
2016 Dodge Durango		17,967.37	23,357.42	2,871.16



The Dodge Durango Reliability Rating is **3.5 out of 5.0**, which ranks it 3rd out of 14 for fullsize SUVs.

The average annual repair cost is \$675 which means it has average ownership costs. The severity of repairs is average and the frequency of those issues is low, so major repairs are uncommon for the Durango.

3 ¹/₂


Above Average

EXAMPLE COST ANALYSIS:

If there is a budget line item that allows for the purchase of a \$70,000 vehicle for Department fleet-use; and looking at the available local vehicles for sale the choice is made to purchase this 2023 F-150 Tremor 4WD SuperCrew 5.5’ Box for the full \$70,000. We can run the three options listed above to compare costs. Please note that the cost analysis below does not include potential fleet manager salary.

Vehicle Fleet Cost Analysis	2023 IRS Rate	Mile Avg/ Month @ 70%	AAA Gas Avg/ gal	Avg MPG	% Avg Annual Maint Cost	% Avg Insurance Premium	% Deprec- iation	Cost of Vehicle	Payment Rate	Interest Paid/ Month	Annual Payment	Annual Total Cost
	0.655	1293	4.145	δ	δ	118	δ	δ	δ	δ	δ	δ
Allowance @ 70% Usage	0.655	905.1	4.145	18	551.60	991.20	3100.32	70,000.00	36	92.36	23,333.33	28,870.08
Financing / 48 Month Lease	0.655	15516	4.145	18	788.00	518.16	2482.56	70,000.00	48	69.27	17,500.00	35,093.96
Cash Purchase	0.655	15516	4.145	18	788.00	518.16	3998.28	70,000.00	PIF; Usable Life ~8 years		8,750.00	27,790.41

SOURCES

<https://www.mburse.com/blog/how-to-calculate-a-fair-car-allowance>

<https://www.calculator.net/auto-loan-calculator>

<https://www.kbb.com/car-prices/>

<https://repairpal.com/cars>

<https://gasprices.aaa.com/?state=UT>

<https://www.policygenius.com/auto-insurance/average-miles-driven-by-state/>

<https://smartasset.com/taxes/utah-tax-calculator>

APPENDIX A – F150 Tremor Data

Specifications	
Stock Number	132T23
VIN	1FTEW1E85PFB16441
Vehicle Status	In Stock
Exterior	Oxford White
Interior	Black
Engine	Regular Unleaded V6 3.5 L EcoBoost
Transmission	Automatic
Body Style	Tremor 4WD SuperCrew 5.5' Box
Cylinders	6
Doors	4
Fuel Type	Gas

2023 F-150 Tremor 4WD SuperCrew 5.5'



Ford F-150 Depreciation					
Years Old	Depreciation	Residual Value	Resale Value	Mileage	Resale Year
1	\$4,392	93.73%	\$65,808	15,000	2022
2	\$7,974	88.61%	\$62,026	30,000	2023
3	\$8,301	86.71%	\$60,699	45,000	2024
4	\$8,930	85.81%	\$60,070	60,000	2025
5	\$17,994	74.29%	\$52,006	75,000	2026
6	\$21,824	68.82%	\$48,176	90,000	2027
7	\$24,776	64.61%	\$45,224	105,000	2028
8	\$31,986	54.31%	\$38,014	120,000	2029
9	\$35,523	49.25%	\$34,477	135,000	2030
10	\$41,526	40.68%	\$28,474	150,000	2031

Ford F-150 Projected Resale Value vs Loan Balance			
Year	Resale Value	Loan Balance	Difference
0	\$70,000	\$25,200	+\$44,800 (64%)
1	\$65,769	\$20,628	+\$45,141 (69%)
2	\$62,318	\$15,832	+\$46,486 (75%)
3	\$61,040	\$10,802	+\$50,238 (82%)
4	\$60,434	\$5,530	+\$54,904 (91%)
5	\$52,665	\$0	+\$52,665 (100%)

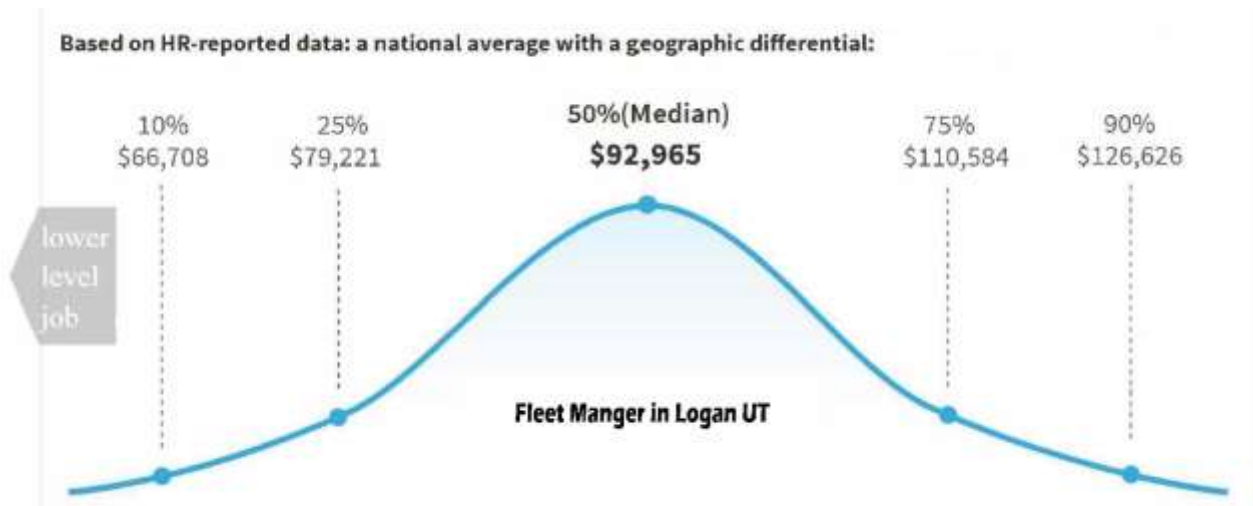


Basic Warranty
3 years or 36000 miles



Fuel Economy
City 17/Hwy 22/Comb 19 MPG

APPENDIX B – Fleet Manager Salary & Job Description



Fleet Manager manages the acquisition, operations, and maintenance of the organization's fleet of motor vehicles. Oversees scheduling and dispatch operations for vehicles and drivers. Being a Fleet Manager evaluates, purchases, leases, and disposes of vehicles to maintain the fleet. Develops and maintains vendor and service provider relationships for fuel, maintenance, and other essential services. Additionally, Fleet Manager administers insurance policy coverage, negotiates agreements, and participates in claim resolution. Develops and implements safety, preventive maintenance, and accident prevention programs. Knowledge of OSHA, DOT, and fleet-specific regulations, licensing, registration, and reporting requirements. Manages the fleet expense reporting and budgets. May require a bachelor's degree or equivalent. Typically reports to a head of a unit/department. The Fleet Manager manages subordinate staff in the day-to-day performance of their jobs. True first level manager. Ensures that project/department milestones/goals are met and adhering to approved budgets. Has full authority for personnel actions. To be a Fleet Manager typically requires 5 years experience in the related area as an individual contributor. 1 - 3 years supervisory experience may be required. Extensive knowledge of the function and department processes.